

**भारतीय प्रौद्योगिकी संस्थान जम्मू**  
**विज्ञापन सं. आईआईटी जम्मू / 02/2023 (सीधी भर्ती / प्रतिनियुक्ति)**

भारतीय प्रौद्योगिकी संस्थान जम्मू में निम्नलिखित पदों के लिए भर्ती हेतु भारतीय नागरिकों से ऑनलाइन आवेदन आमंत्रित किए जाते हैं:-

क्र. सं.	पद	विभाग/इकाई	भर्ती प्रकार	ग्रूप	रिक्तियों की संख्या						आयु सीमा (विज्ञापन की अंतिम तिथि तक)	वेतन स्तर
					अना	एस.सी.	एस.टी.	ओ.बी.सी.	ई.डब्ल्यू.एस.	कुल		
1	Registrar	Administration	Deputation/ Direct	A	1	-	-	-	-	1	Below 55 Years	Level -14 (Rs.144200- 218200)
2	Deputy Registrar	Administration	Deputation/ Direct	A	2	-	-	-	-	2	50 Years	Level-12 (Rs. 78800-209200)
3	Deputy Librarian	Library	Deputation/ Direct	A	1	-	-	-	-	1	50 Years	Level-12 (Rs. 78800-209200)
4	Senior Technical Officer	AV Streaming & TLU Services	Direct	A	1	-	-	-	-	1	Preferabl y below 50 years	Level-12 (Rs. 78800-209200)
5	Senior Scientific Officer	E-Governance Services	Deputation/ Direct	A	1	-	-	-	-	1	Preferabl y below 50 years	Level-12 (Rs. 78800-209200)
6	Executive Engineer (Civil)	Infrastructure Planning and Management (IPM): Civil	Deputation/ Direct	A	1	-	-	-	-	1	Preferabl y below 50 years	Level-12 (Rs. 78800-209200)
7	Scientific Officer	E-Governance Services	Deputation/ Direct	A	1	-	-	-	-	1	Preferabl y below 45 Years	Level-11 (Rs. 67700-208700)
8	Assistant Registrar	Administration	Deputation/ Direct	A	1 <sup>#</sup>	-	-	-	-	1 <sup>^</sup>	45 Years	Level-10 (Rs. 56100-177500)
9	Assistant Librarian	Library	Deputation/ Direct	A	1	-	-	-	-	1	45 Years	Level-10 (Rs. 56100-177500)
10	Technical Officer	ME/EE/Civil/CIF	Direct	A	2	1	-	1	-	4 <sup>@</sup>	Preferabl y below 45 Years	Level-10 (Rs. 56100-177500)
11	Assistant Executive Engineer (Civil)	IPM	Deputation/ Direct	A	1	-	-	-	-	1	45 Years	Level-10 (Rs. 56100-177500)
12	Assistant Workshop Officer	Technical Cadre posts for Depts. / Centre	Direct	A	1	-	-	-	-	1	45 years	Level-10 (Rs. 56100-177500)
13	Institute Counsellor	Student Counselling Services	Direct	A	1	-	-	-	-	1	45 years	Level-10 (Rs. 56100-177500)
14	Training & Placement Officer	Administration	Direct	B	1	-	-	-	-	1	35 years	Level-8 (Rs. 56100-177500)
15	Junior Section Officer	Administration	Direct	B	2	-	-	-	-	2	35 Years	Level-6 (35400-112400)
16	Laboratory Officer <sup>##</sup>	Technical Cadre posts for Depts. / Centre	Direct	B	-	1	1	1	1	4 <sup>@</sup>	Preferabl y below 35 Years	Level-6 (35400-112400)
17	Junior Engineer (Civil)	IPM	Direct	B	2	-	-	-	-	2	35 Years	Level-6 (35400-112400)

18	Junior Engineer (Electrical)	IPM	Direct	B	2	-	-	-	-	2	35 Years	Level-6 (35400-112400)
19	Junior Library Information Officer	Library	Direct	B	2	-	-	-	-	2	35 Years	Level-6 (35400-112400)
20	Senior Assistant	Administration	Direct	C	6	2	-	2	-	10*	33 Years	Level-5 (Rs. 29200-92300)
21	Laboratory Assistant###	Technical Cadre posts for Depts. / Centre	Direct	C	9 (2#)	2	1	6	1	19@	Preferably below 33 Years	Level-5 (Rs. 29200-92300)

#अनारक्षित श्रेणी की रिक्ति उस पद के विरुद्ध है जिस पर कोई व्यक्ति 'धारणाधिकार' रखता/रखती है। यदि व्यक्ति वापस भारतीय प्रौद्योगिकी संस्थान जम्मू में शामिल हो जाता/जाती है, तो चयनित उम्मीदवार को मूल कार्यालय और/या पहले से धारित पद पर वापस भेज दिया जाएगा, जैसा की मामला हो। इसलिए, केवल सरकारी संगठनों/केंद्रीय स्वायत्त निकायों के उन कर्मचारियों से प्राप्त आवेदन जिन को अपने मूल संगठन में अपने पद पर धारणाधिकार रखने की अनुमति है, उन्हें इस रिक्ति के विरुद्ध विचार किया जाएगा।

^क्षैतिज आधार पर एक पद PwD-VH/OH उम्मीदवार के लिए आरक्षित है

\* क्षैतिज आधार पर एक पद PwD-VH उम्मीदवार के लिए आरक्षित है

@ क्षैतिज आधार पर एक पद PwD-HH उम्मीदवार के लिए आरक्षित है

##प्रयोगशाला अ धकारी और प्रयोगशाला सहायक का वभाग/केंद्र-वार ब्यौरा

वभाग का नाम Name of the Department	पद की संख्या (प्रयोगशाला अ धकारी) No. of post (Laboratory Officer)	पद की संख्या (प्रयोगशाला सहायक) No. of post (Laboratory Assistant)
Bioscience and Bioengineering	1	1
Civil Engineering	-	4
Chemical Engineering	1	3
C3I^^	-	1
Mechanical Engineering	1	3
Electrical Engineering	-	3
Material Science and Engineering	1	2
Computer Science and Engineering	-	2
<b>कुल Total</b>	<b>4</b>	<b>19</b>

^^For Web Services

<b>The essential, desirable qualifications and experience required for the above post(s), as per Serial Number, are as under:</b>	
<b>1</b>	<p><b>Registrar, Level 14 of 7<sup>th</sup> CPC</b></p> <p><b><u>Essential</u></b></p> <p>(i) Master degree from recognized university in any discipline with 60% marks and above or its equivalent Grade 'B' in the UGC seven point scale and consistently good academic record set out in these regulations.</p> <p>(ii) Atleast 15 years of experience as Assistant Professor in the pay matrix of AL-11 (Rs.68900-117200) (Pre-revised AGP Rs.7000) and above or 8 years of service in the pay matrix of AL-12 (Rs.101500-167400) (Pre-revised AGP Rs.8000) and above including as Assistant/ Associate Professor with relevant experience in educational administration/ research establishments.</p> <p style="text-align: center;">OR</p> <p>15 years of administrative experience of which 8 years regular service as Deputy Registrar or an equivalent post in the pay matrix of L-12 (Rs.78800-209200) (Pre-revised GP Rs.7600) and above.</p> <p>Note: If the applicant is from PSU or any other organization, his/her work experience should match the essential work experience and should match either GP (6th CPC) or minimum total emolument.</p> <p>(iii) Out of the above experience, atleast 2 years' experience in handling computerized administration / financial matters.</p> <p><b><u>Desirable</u></b></p> <p>(i) Consistently good academic record (atleast 60% in all boards/ University examinations).</p> <p>(ii) A degree in Law/Management from a recognized University/Institute with impeccable record of integrity and performance.</p> <p>(iii) Experience in educational administration, financial and personnel management.</p> <p>(iv) Capacity to lead the coordination of multiple units and administration in a residential Institution. Can ensure statutory compliance with the statutory bodies as defined by the Act of Parliament and statutes.</p> <p>(v) Knowledge of computer enabled workflow-based administration in a delegated system.</p> <p>(vi) Knowledge of modern office automation tools for convening and concluding the meetings (Video conferencing)</p> <p><b><u>On Deputation:</u></b></p> <p>Officers under Central/ State Governments/ Universities/ Recognized Research Institutes or Institutes of National Importance:</p> <p>(i) holding analogous post or with atleast 3 years regular service in posts with Pay matrix level 13 (Pre-revised PB- 4: GP Rs.8700) plus 5 years regular service in posts with Pay matrix level 12 (Pre-revised PB-3: GP Rs.7600) or equivalent post;</p> <p style="text-align: center;">and</p> <p>(ii) and possessing educational qualification and experience as prescribed above.</p> <p><b>Note:</b> Candidates who have earlier applied for the post under Advertisement under IIT Jammu/01/2023 and IIT Jammu/03/2022 and shortlisted for written examination/interview need not apply.</p>
<b>2</b>	<p><b>Deputy Registrar, Level 12 of 7<sup>th</sup> CPC</b></p> <p><b><u>Essential :</u></b></p> <p>(i) Master degree with 60% marks and above or an equivalent grade in a point scale and;</p> <p>(ii) 5 years administrative experience as Assistant Registrar in Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or equivalent post in Government / Government Research Establishments / Universities / Statutory Organizations / Government Organization.</p> <p>(iii) Atleast 01 years' experience in handling computerized administration / financial matters.</p> <p><b><u>Desirable</u></b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) A degree in Law/Management/Engineering/ Actuarial Science from a recognized University/ Institute.</p> <p>(iii) Chartered or Cost Accountant qualification (CFA/ CS/ CA/ ICWA) from a recognized University/ Institute for the post of Assistant Registrar (Accounts/Audit).</p> <p>(iv) SAS qualified conducted by organized accounts and audit department.</p> <p>(v) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power point or equivalent is a must.</p> <p><b><u>On Deputation:</u></b></p> <p>Officers from the Central/State Government or Institute of national importance or Universities/ University level Institution or PSU/ Industry:</p> <p>(i) holding analogous post</p> <p style="text-align: center;">or</p> <p>8 years of administrative experience at the level of Assistant Registrar in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600).</p> <p>(ii) Possessing educational qualification as prescribed above.</p>

<b>3</b>	<b>Deputy Librarian, Level 12 of 7<sup>th</sup> CPC</b>
	<p><b>Essential</b></p> <p>(i) Master degree in Library Science/ Information Science/ Documentation with 60% marks and above or with CGPA of 6.5 in 10 point scale or an equivalent grade with a consistently good academic record and; 8 years of experience as Assistant Librarian / College Librarian etc.</p> <p>(ii) Bachelor's degree with 60% marks and above in any discipline.</p> <p>(iii) Qualifying in the National Level Test conducted for the purpose by UGC or any other agency approved by UGC. However, candidates with a Ph.D degree in Library Science shall be exempted from the eligibility condition of NET/SLET/SET.</p> <p>(iv) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p> <p><b>Desirable</b></p> <p>Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p><b>On Deputation:</b></p> <p>(i) (a) holding analogous post or;</p> <p style="padding-left: 40px;">(b) 10 year of experience at the level of Assistant Librarian in pay matrix level 10 or in combination of pay matrix level 10 and pay matrix level 11 or its equivalent</p> <p>(ii) Possessing educational qualification as prescribed above.</p>
<b>4</b>	<b>Senior Technical Officer, Level 12 of 7<sup>th</sup> CPC</b>
	<p><b>Essential</b></p> <p>(i) Ph.D. in CSE/Engineering or in a appropriate field with 6 years of experience at Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or Equivalent.</p> <p style="text-align: center;">OR</p> <p>M. Tech Degree in CSE/Engineering or equivalent qualification in appropriate field with a 60% marks or equivalent 7.0 CGPA on a scale of 10 point in qualifying degree from a recognized University/ Institute with 8 years relevant experience in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or Equivalent.</p> <p style="text-align: center;">OR</p> <p>Bachelor Degree (four years) in CS Engineering or equivalent qualification in appropriate field field with a 60% marks or equivalent 7.0 CGPA on a scale of 10 point in the qualifying degree from a recognized University / Institute with 10 years relevant experience in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or Equivalent.</p> <p>(ii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p> <p><b>On Deputation:</b></p> <p>(i) A person holding analogous post, or</p> <p>(ii) Having 05 years relevant experience in Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600).</p>
<b>5</b>	<b>Senior Scientific Officer, Level 12 of 7<sup>th</sup> CPC</b>
	<p><b>Essential:</b></p> <p>(i) Ph.D. in Computer Science/ Computer Science &amp; Engineering/Electrical Engineering/Electronics Engineering/ Applied Science.</p> <p style="text-align: center;">OR</p> <p>(ii) M. Tech Degree in Computer Science &amp; Engg./Computer Science/Electronics Comm./Electronics Telecomm with 60% marks or equivalent 7.0 CGPA on a scale of 10 point in qualifying degree from a recognized University/ Institute with 8 years relevant experience in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or Equivalent.</p> <p style="text-align: center;">or</p> <p>Bachelor Degree (four years) in Computer Science &amp; Engg./Computer Science/ Electronics Comm./ Electronics Telecomm with 60% marks or equivalent 7.0 CGPA on a scale of 10 point in qualifying degree from a recognized University/ Institute with 10 years relevant experience in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or Equivalent.</p> <p><b>On Deputation :</b></p> <p>(i) A person holding analogous post, or</p> <p>(ii) Having 05 years relevant experience in Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600).</p>
<b>6</b>	<b>Executive Engineer (Civil), Level 12 of 7<sup>th</sup> CPC</b>
	<p><b>Essential Qualifications &amp; Experience</b></p> <p>Master's Degree in the appropriate branch of Engineering/ Technology or equivalent from Recognized university/ Institute</p>

	<p>with minimum 60% marks in the qualifying degree and at least 10 years relevant experience out of which minimum 05 years as Assistant Executive Engineer or equivalent post handling Construction Execution and Construction Project Management in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or equivalent pay structures.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in the appropriate branch of Engineering/ Technology or equivalent from a recognized University/ Institute with minimum 60% in the qualifying degree and at least 12 years relevant experience out of which minimum 05 year as Assistant Executive Engineer or equivalent post handling Construction Execution and Construction Project Management in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or equivalent pay structures.</p> <p><b><u>Desirable:</u></b></p> <p>i) Experience of coordinating with multidisciplinary planning consultants, architects, MEP, consultants and construction agencies projects above Rs 50 crores.</p> <p>ii) Knowledge of AutoCAD and Project Management Software tools.</p> <p>iii) Experience of planning and execution of Civil works preparing, estimates Construction Management of large projects tools.</p> <p>iv) Supervision of construction and maintenance of Civil works in CPWD, State PWD, Semi Government, PSU, Autonomous organization, University, IITs, NITs, Institute of National importance or any reputed private organization and should have knowledge of CPWD rules/manual.</p> <p>v) Preference will be given to those who have minimum 60% marks in all boards/ University examination.</p> <p><b><u>Qualifications &amp; Experience for candidates on deputation:</u></b></p> <p>i) Bachelor's Degree or equivalent in Engineering (Civil Engineering) from a recognized university/ Institute minimum 60% marks.</p> <p>ii) A person holding analogous post, or having at least 05 years relevant experience in Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) at the level of Assistant Executive Engineer Officers under Central/ State Governments/ Universities/ Recognized Research Institutes of National Importance.</p>
<b>7</b>	<b>Scientific Officer, Level 11 of 7th CPC</b>
	<p><b>Essential:</b></p> <p>(i) M. Tech (Computer Science &amp; Engg./Computer Science/Electronics Comm./Electronics Telecomm. Or equivalent) Degree with at least 60% marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p style="text-align: center;">and</p> <p>5 years of experience as System Administrator or an equivalent post.</p> <p style="text-align: center;">or</p> <p>B. Tech (Computer Science &amp; Engg./Computer Science/Electronics Comm./Electronics Telecomm. Or equivalent) Degree with at least 60% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p style="text-align: center;">and</p> <p>8 years of experience as System Administrator or an equivalent post.</p> <p><b><u>On Deputation :</u></b></p> <p>Officers from the Central / State Government of Institutes of national importance or Universities / University level Institution or PSU:</p> <p>(i) Holding analogous post, and</p> <p>(ii) Possessing educational qualification as prescribed above.</p>
<b>8</b>	<b>Assistant Registrar Level 10 of 7th CPC</b>
	<p><b>Essential:</b></p> <p>(i) Master degree or its equivalent in any discipline from a recognized University with 60% marks and above or its equivalent Grade B in the UGC seven-point scale and consistently good academic record set out in these Regulations.</p> <p>(ii) Atleast 05 years relevant administrative experience in supervisory capacity in a Govt. office/university/ technological institution or an organization of repute which may include activities related to examinations, academics, establishment, general administration, R&amp;D, student affairs, Finance /Audit &amp; Accounts, Estate Management etc. in the Pay Matrix Level 7/ Level 8 as per 7th CPC (Pre-revised PB-2: GP Rs.4600/4800) or equivalent.</p> <p>(iii) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power point or equivalent is a must.</p> <p>(iv) Atleast 01 years' experience in handling computerized administration / financial matters.</p> <p><b><u>Desirable</u></b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) A degree in Law / Management /Engineering / Actuarial Science from a recognized University/ Institute.</p> <p>(iii) Chartered or Cost Accountant qualification (CFA/ CS/ CA/ ICWA) from a recognized University/ Institute for the post of Assistant Registrar (Accounts/Audit).</p> <p>(iv) SAS qualified conducted by organized accounts and audit department.</p> <p>(v) Experience in handling computerized administration / financial matters.</p> <p>(vi) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power point or equivalent is a must.</p>

<b>9</b>	<b>Assistant Librarian, Level 10 of 7<sup>th</sup> CPC</b>
	<p><b><u>Essential</u></b></p> <p>(i) Master's Degree in Library Science /Information Science / Documentation Science with at least 60% marks or an equivalent Professional degree or its equivalent with equivalent grade (6.5 in 10 point scale) or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record with superior knowledge of computerized library service and minimum 03 years of relevant experience of working in Institute/University/Central Government organization in the Pay Matrix Level 7/ Level 8 as per 7th CPC (Pre-revised PB-2: GP Rs.4600/4800) or equivalent.</p> <p>(ii) Bachelor's degree with 60% marks and above in any discipline and;</p> <p>(iii) Qualifying in the National Level Test conducted for the purpose by UGC or any other agency approved by UGC. However, candidates with a Ph.D degree in Library Science shall be exempted from the eligibility condition of NET/SLET/SET.</p> <p>(iv) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p> <p><b><u>Desirable</u></b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) PG Diploma in Library Automation and Networking or PGDCA or equivalent.</p> <p><b><u>On Deputation :</u></b></p> <p>Officers from the Central / State Government of Institutes of national importance or Universities / University level Institution or PSU:</p> <p>(i) Holding analogous post, and</p> <p>(ii) Possessing educational qualification as prescribed above.</p>
<b>10</b>	<b>Technical Officer, Level 10 of 7<sup>th</sup> CPC</b>
	<p><b><u>Essential:</u></b></p> <p>(i) Master Degree in (Mechanical Engineering/Electrical Engineering/ Civil/ Material Science &amp; Engineering/Physics/Chemistry or equivalent) qualification in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/ Institute with three years relevant experience in the relevant field at Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree (four years) or equivalent qualification in appropriate field (Mechanical Engineering/Electrical Engineering/ Civil/ Material Science &amp; Engineering/Physics/Chemistry or equivalent) with a minimum of 60% marks in the qualifying degree from a recognized University / Institute with five years relevant experience at Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent.</p> <p style="text-align: center;">OR</p> <p>Three years Diploma in Engineering or equivalent in appropriate field (Mechanical Engineering/Electrical Engineering/ Civil/ Material Science &amp; Engineering/Physics/Chemistry or equivalent) (after 10+2) with a minimum of 60% marks in the qualifying degree from a recognized University/ Institute and six years relevant experience at Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent.</p> <p>(ii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p>
<b>11</b>	<b>Assistant Executive Engineer (Civil), Level 10 of 7<sup>th</sup> CPC</b>
	<p><b><u>Essential Qualifications &amp; Experience</u></b></p> <p>Master Degree or equivalent in Engineering (Civil Engineering) from a recognized university/ Institute with minimum 60% marks and at least 03 years' experience as Assistant Engineer or equivalent post in relevant field at the Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent pay structures.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree or equivalent in Engineering (Civil Engineering) from a recognized university/ Institute with minimum 60% marks and at least 05 years' experience as Assistant Engineer or equivalent post in relevant field at the Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent pay structures.</p> <p><b><u>Desirable:</u></b></p> <p>i) Experience of coordinating with multidisciplinary planning consultants, architects, MEP, consultants and construction agencies projects above Rs 25 crores.</p> <p>ii) Knowledge of AutoCAD and Project Management Software tools.</p> <p>iii) Experience of planning and execution of Civil works preparing, estimates Construction Management of large projects tools.</p> <p>iv) Supervision of construction and maintenance of Civil works in CPWD, State PWD, Semi Government, PSU, Autonomous organization, University, IITs, NITs, Institute of National importance or any reputed private organization and should have knowledge of CPWD rules/manual.</p> <p>v) Preference will be given to those who have minimum 60% marks in all boards/ University examination.</p>

	<p><b><u>Qualifications &amp; Experience for candidates on deputation:</u></b></p> <p>i) Bachelor's Degree or equivalent in Engineering (Civil Engineering) from a recognized university/ Institute minimum 60% marks.</p> <p>ii) A person holding analogous post, or having least 05 years relevant experience in Pay Matrix Level 8 (Pre-revised PB-2: GP Rs 4800) at the level of Assistant Engineer Officers under Central/ State Governments/ Universities/ Recognized Research Institutes of National Importance.</p>
<b>12</b>	<b>Assistant Workshop Officer, Level 10 of 7th CPC</b>
	<p><b><u>Essential</u></b></p> <p>M.Tech with 60% marks and above with 03 years relevant experience at Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent.</p> <p style="text-align: center;">OR</p> <p>B.Tech with 60% marks and above with 04 years' experience in relevant field at Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent.</p> <p style="text-align: center;">OR</p> <p>Three years Diploma in Engineering or equivalent in appropriate field (after 10+2) with a minimum of 60% marks in the qualifying degree from a recognized University/ Institute and 6 years relevant experience.</p> <p><b><u>Desirable</u></b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all Boards/ University examinations.</p> <p>(ii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, Power point or equivalent is a must.</p>
<b>13</b>	<b>Institute Counsellor, Level 10 of 7th CPC</b>
	<p><b><u>Essential:</u></b></p> <p>i) Master's degree in Psychology with specialization in Clinical Psychology/ Counselling Psychology and Graduation in Psychology with at least 60% marks or equivalent CGPA on a scale of 10-point scale from a recognized University/ Institute.</p> <p>ii) At least 04 years of experience in psychological counselling in a clinical, medical or academic institution of repute, of which at least 1 year is clinical experience in a mental health center.</p> <p>or</p> <p>i) M.Phil. (of duration of 2 years) in Clinical Psychology with at least 55% marks from a Rehabilitation Council of India 4 (RCI) recognized University/Institute.</p> <p>ii) At least 02 years of experience in psychological counselling in a clinical, medical or academic institution of repute.</p> <p><b><u>Desirable:</u></b></p> <p>i) Preference will be given to those who have at least 60% marks in all boards/ University examinations.</p> <p>ii) Additional qualification in Mental Health or Counselling.</p> <p>iii) Good oral, written skills, ability to communicate adequately with diverse community of students, and staff member</p>
<b>14</b>	<b>Training and Placement Officer, Level 8 of 7<sup>th</sup> CPC</b>
	<p><b><u>Essential</u></b></p> <p>Master's degree in any discipline with 60% marks and above or equivalent grade with atleast 03 years' experience in the Pay Matrix level 5 and above or equivalent including experience in recruitment or placement.</p> <p style="text-align: center;">OR</p> <p>B.E./ B.Tech with 60% marks and above or equivalent grade with relevant experience of 05 years in the Pay Matrix Level-5 and above [pre- revised GP of Rs. 2800] and above or equivalent, handling recruitment or placement.</p> <p><b><u>Desirable</u></b></p> <p>(i) Require good oral, written skills, ability to communicate adequately with diverse students and employee population.</p> <p>(ii) Preference will be given to those who have atleast 60% marks in all boards/University examination.</p>
<b>15</b>	<b>Junior Section Officer, Level 6 of 7<sup>th</sup> CPC</b>
	<p><b><u>Essential :</u></b></p> <p>(i) Master Degree in any discipline from recognized university with 60% marks and above and 03 year experience in Administration/Accounts/Audit/Purchase etc. as Senior Assistant or equivalent in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p>OR</p> <p>Bachelor's Degree in any discipline from recognized university with 60% marks and above and 05 years' experience in Administration/Accounts/Audit/Purchase etc as Senior Assistant or equivalent in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p>(ii) Atleast 01 years' experience in handling computerized administration / financial matters.</p>

	<p><b>Desirable:</b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) Higher Degree / PG Diploma in relevant discipline like H.R, Labor Laws, Financial Management, inter ICWA/ CA etc. from recognized University/ Institute.</p> <p>(iii) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p>
<b>16</b>	<b>Laboratory Officer, Level 6 of 7th CPC</b>
	<p><b>Essential:</b></p> <p>(i) Master Degree in Engg./Science or equivalent qualification in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 03 year relevant experience in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Bachelor Degree (four years) in Engineering or equivalent qualification in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 05 year relevant experience in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in Science (Three years) or equivalent in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 06 year relevant experience in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Three years Diploma in Engineering or equivalent in appropriate field (after 10+2) with a minimum of 60% marks in the qualifying degree from a recognized University/ Institute and 06 year relevant experience in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p>ii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p> <p><b>Note:</b> Kindly apply in the appropriate field as per your eligibility in the domain indicated under "Department/Centre-wise breakup of Laboratory Officer "on page 2.</p>
<b>17</b>	<b>Junior Engineer (Civil), Level 6 of 7th CPC</b>
	<p><b>Essential Qualifications &amp; Experience</b></p> <p>Master Degree or equivalent in Civil Engineering from a recognized University/ Institute with minimum 60% marks and atleast 01 year experience in Execution and Construction of Civil work and Construction Management.</p> <p style="text-align: center;">OR</p> <p>Bachelor Degree in Civil Engineering from a recognized University/ Institute with minimum 60% marks and atleast 02 year experience in Execution and Construction of Civil work and Construction Management.</p> <p style="text-align: center;">OR</p> <p>Three years Diploma in Civil Engineering or equivalent in appropriate field (after 10+2)with minimum 60% marks from a recognized University/ Institute and atleast 03 years' experience in Execution and Construction of Civil work and Construction Management.</p> <p><b>Desirable:</b></p> <p>(i) Should have knowledge of CPWD rules.</p> <p>(ii) Preference will be given to those who have minimum 60% marks in all Boards/ University examination.</p> <p>(iii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, PowerPoint or equivalent is a must.</p> <p>(iv) Computer literacy and experience of working with computer office literacy.</p> <p>(v) Experience of having worked with large projects.</p>
<b>18</b>	<b>Junior Engineer (Electrical), Level 6 of 7th CPC</b>
	<p><b>Essential Qualifications &amp; Experience</b></p> <p>Master Degree or equivalent in Electrical Engineering from a recognized University/ Institute with minimum 60% marks and atleast 01 year experience in Execution and Construction of Electrical work and Construction Management.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in Electrical Engineering from a recognized University/ Institute with minimum 60% marks and atleast 02 year experience in Execution and Construction of Electrical work and Construction Management.</p> <p style="text-align: center;">OR</p>

	<p>Three years Diploma in Electrical Engineering or equivalent in appropriate field (after 10+2) with minimum 60% marks from a recognized University/ Institute and atleast 03 years' experience in Execution and Construction of Electrical work and Construction Management.</p> <p><b>Desirable:</b></p> <p>(i) Should have knowledge of CPWD rules.</p> <p>(ii) Preference will be given to those who have minimum 60% marks in all Boards/ University examination.</p> <p>(iii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, PowerPoint or equivalent is a must.</p> <p>(iv) Computer literacy and experience of working with computer office literacy.</p> <p>(v) Experience of having worked with large projects.</p> <p>(vi) Knowledge of Air Conditioning.</p>
<b>19</b>	<b>Junior Library Information Officer, Level 6 of 7<sup>th</sup> CPC</b>
	<p><b>Essential</b></p> <p>(i) Master's Degree in Library Science /Information Science / Documentation Science with at least 60% marks or an equivalent Professional degree or its equivalent with equivalent grade (6.5 in 10 point scale) or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record with superior knowledge of computerized library service with 03 years of relevant library experience in a reputed library.</p> <p style="text-align: center;">OR</p> <p>Bachelor degree in Library Science /Information Science / Documentation Science with at least 60% marks or an equivalent Professional degree or its equivalent with equivalent grade (6.5 in 10 point scale) or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record with superior knowledge of computerized library service with 05 years of relevant library experience in a reputed library.</p> <p>(ii) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power- point or equivalent is a must.</p> <p><b>Desirable</b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) Knowledge in Library Automation activities.</p>
<b>20</b>	<b>Senior Assistant, Level 5 of 7<sup>th</sup> CPC</b>
	<p><b>Essential:</b></p> <p>(i) Master Degree in any discipline from recognized university with 60% marks and above and 01 year experience in Administration/Accounts/Audit/Purchase etc as Junior Assistant or equivalent in the Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./State Govt./ Autonomous Bodies/Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in any discipline from recognized university with 60% marks and above and 03 years' experience in Administration/Accounts/Audit/Purchase etc. as Junior Assistant or equivalent in the Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./ State Govt./Autonomous Bodies/Public Sector Undertakings/Others.</p> <p>(ii) Atleast 01 years' experience in handling computerized administration / financial matters.</p> <p><b>Desirable:</b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power point or equivalent is a must.</p>
<b>21</b>	<b>Laboratory Assistant, Level 5 of 7<sup>th</sup> CPC</b>
	<p><b>Essential</b></p> <p>(i) Master's Degree in Engg./Science or equivalent qualification in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 01 year relevant experience at Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./State Govt./ Autonomous Bodies/Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Bachelor Degree (four years) in Engineering or equivalent qualification in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 02 year relevant experience at Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./State Govt./ Autonomous Bodies/Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in Science(Three years) or equivalent in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 03 year relevant experience at Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./State Govt./ Autonomous Bodies/Public Sector Undertakings/Others.</p>

OR

Three years Diploma in Engineering or equivalent in appropriate field (after 10+2) with a minimum of 60% marks in the qualifying degree from a recognized University/ Institute and 03 year relevant experience at Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./State Govt./ Autonomous Bodies/Public Sector Undertakings/Others.

ii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.

**Note:** Kindly apply in the appropriate field as per your eligibility in the domain indicated under "Department/Centre-wise breakup of Laboratory Assistant "on page 2.

**सामान्य निर्देश**

**1 आवेदकों हेतु निर्देश**

- क) निजी क्षेत्र से आवेदन करने वाले आवेदकों को यथा विज्ञापित, दावा की गई और घोषित अनुभव की अवधि के लिए **फॉर्म - 16/आयकर-रिटर्न** / नियोक्ता से प्राप्त **वेतन प्रमाण पत्र** प्रदान करना होगा।
- ख) उम्मीदवारों को संबंधित पद के लिए आवेदन करने से पहले विज्ञापन में निर्धारित न्यूनतम आवश्यक योग्यता, आयु और पात्रता, अनुभव मानदंड आदि को ध्यान से पढ़ना चाहिए। चूंकि सभी आवेदनों की जांच ऑनलाइन आवेदन पत्र में उम्मीदवार द्वारा प्रस्तुत किए गए डेटा के आधार पर की जाएगी, इसलिए उम्मीदवारों को उस पद के लिए अपनी उपयुक्तता को पूरा करना होगा जिसके लिए वे आवेदन कर रहे हैं। यदि स्क्रीनिंग, भर्ती और चयन प्रक्रिया के दौरान और नियुक्ति के बाद भी किसी भी चरण में यह पाया जाता है कि उम्मीदवारों ने गलत या गलत जानकारी दी है, तो उनकी उम्मीदवारी तुरंत खारिज/रद्द/समाप्त कर दी जाएगी। अधूरी/गलत जानकारी के लिए संस्थान कोई ज़िम्मेदारी नहीं लेता। इस संबंध में बाद की तारीख में किसी भी पत्राचार पर विचार नहीं किया जाएगा।
- ग) आवेदकों को विभिन्न पदों के लिए ऑनलाइन जानकारी दर्ज करते समय उचित सावधानी बरतनी चाहिए। एक बार ऑनलाइन जमा करने के बाद आवेदन को किसी भी परिस्थिति में बदलने/फिर से जमा नहीं किया जा सकता है। इसके अलावा, आवेदन के सफलतापूर्वक जमा होने के बाद, किसी भी डेटा/विशेष में परिवर्तन करने के संबंध में किसी भी अनुरोध पर विचार नहीं किया जाएगा। इसलिए, आवेदन ऑनलाइन भरने से पहले कृपया सभी डेटा/विवरण तैयार रखें।
- घ) सभी पदों के लिए, कंप्यूटर एप्लिकेशन (वर्ड प्रोसेसिंग, स्प्रेडशीट, प्रेजेंटेशन सॉफ्टवेयर आदि और माइक्रोसॉफ्ट-विंडोज, लिनक्स आदि जैसे ऑपरेटिंग सिस्टम) का अच्छा ज्ञान एक अलग उपलब्धी होगी। इसलिए इस संबंध में कोई भी प्रमाणीकरण आवेदन पत्र के साथ प्रस्तुत किया जाना चाहिए।
- ङ) यथा उपरोक्त, 7वें सीपीसी के अनुसार वेतन मैट्रिक्स में वेतन के अलावा, पदों पर संबंधित वेतनमान में भारतीय प्रौद्योगिकी संस्थान जम्मू के नियमों के तहत स्वीकार्य भत्ते के बराबर सामान्य भत्ते भी शामिल हैं।
- च) लिखित परीक्षा/प्रवीणता परीक्षा/कंप्यूटर परीक्षण/साक्षात्कार के लिए न्यूनतम योग्यता अंक संस्थान द्वारा अपने विवेक पर निर्धारित मानक के अनुसार होंगे (अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग (गैर-क्रीमी लेयर) उम्मीदवारों को छूट/रियायत भारत सरकार के नियमों के अनुसार दी जा सकती है)।
- छ) एक बार जब कोई उम्मीदवार आरक्षित श्रेणी चुन लेता है, तो अन्य आरक्षित श्रेणी में परिवर्तन के लिए किसी भी अनुरोध जैसे अनुसूचित जाति से अनुसूचित जनजाति, अनुसूचित जनजाति से अनुसूचित जाति, ओबीसी से अनुसूचित जाति / अनुसूचित जनजाति या अनुसूचित जाति / अनुसूचित जनजाति से अन्य पिछड़ा वर्ग, अनुसूचित जाति से आर्थिक रूप से पिछड़ा वर्ग, आर्थिक रूप से पिछड़ा वर्ग से अनुसूचित जाति, अनुसूचित जनजाति से आर्थिक रूप से पिछड़ा वर्ग, आर्थिक रूप से पिछड़ा वर्ग से अनुसूचित जनजाति, अन्य पिछड़ा वर्ग से आर्थिक रूप से पिछड़ा वर्ग, आर्थिक रूप से पिछड़ा वर्ग से अन्य पिछड़ा वर्ग (या) ऐसे किसी अन्य अनुरोधों पर विचार नहीं किया जाएगा।
- ज) भारत सरकार के मानदंडों के अनुसार आरक्षण नीति का पालन किया जाता है:

श्रेणी	आयु सीमा में छूट
अनुसूचित जाति / अनुसूचित जनजाति	केवल आरक्षित पदों के विरुद्ध 5 वर्ष
अन्य पिछड़ा वर्ग	केवल आरक्षित पदों के विरुद्ध 3 वर्ष
40 प्रतिशत विकलांग	भारत सरकार के मानदंडों के अनुसार
भूतपूर्व सैनिक	भारत सरकार के मानदंडों के अनुसार

नोट - अनुसूचित जाति (एससी), अनुसूचित जनजाति (एसटी), अन्य पिछड़ा वर्ग (ओबीसी) गैर-क्रीमी लेयर (एनसीएल) और आर्थिक रूप से कमजोर वर्ग (ईडब्ल्यूएस) के लिए आयु में छूट, जहां भी लागू और स्वीकार्य हो। ऑनलाइन पंजीकरण की अंतिम तिथि तक भारत सरकार द्वारा आयु में छूट में किसी भी संशोधन पर विचार किया जा सकता है।

- झ) 01.01.2023 को या उसके बाद जारी ओबीसी (नॉन-क्रीमी लेयर) प्रमाणपत्र केवल ओबीसी (नॉन-क्रीमी लेयर) श्रेणी के तहत आरक्षण के लिए माना जाएगा। प्रमाण पत्र में स्पष्ट रूप से उल्लेख होना चाहिए कि उम्मीदवार गैर-क्रीमी लेयर से संबंधित है और उम्मीदवार की जाति ओबीसी की राज्यवार केंद्रीय सूची में होनी चाहिए। साथ ही, 01.01.2023 को या उसके बाद जारी आर्थिक रूप से कमजोर वर्ग (ईडब्ल्यूएस) प्रमाण पत्र को केवल ईडब्ल्यूएस श्रेणी के तहत आरक्षण के लिए माना जाएगा। सक्षम प्राधिकारी द्वारा निर्धारित और जारी किए गए प्रोफार्मा में आर्थिक रूप से कमजोर वर्ग प्रमाण पत्र केवल ईडब्ल्यूएस से संबंधित उम्मीदवार के दावे के समर्थन में पर्याप्त प्रमाण के रूप में स्वीकार किए जाएंगे। किसी अन्य प्रमाणपत्र को पर्याप्त प्रमाण के रूप में स्वीकार नहीं किया जाएगा।
- ञ) किसी भी श्रेणी के उम्मीदवारों को अनारक्षित वर्ग के उम्मीदवारों के लिए निर्धारित पात्रता मानदंडों को पूरा करने की स्थिति में, अनारक्षित रिक्तियों के लिए विचार किया जा सकता है। है। हालांकि, विशिष्ट श्रेणियों (एससी/एसटी/ओबीसी-एनसीएल/ईडब्ल्यूएस) के लिए निर्धारित रिक्तियों के खिलाफ, केवल उस श्रेणी से संबंधित उम्मीदवारों पर विचार किया जाएगा।
- ट) आरक्षण का लाभ उठाने के लिए, एस.सी./एस.टी./ओ.बी.सी.-एन.सी.एल. उम्मीदवारों को दस्तावेज़ सत्यापन के समय सक्षम अधिकारियों से वैध जाति प्रमाण पत्र प्रस्तुत करना होगा।
- ठ) इसके अतिरिक्त, ओ.बी.सी.-एन.सी.एल. उम्मीदवारों के मामले में, प्रमाण पत्रों में विशेष रूप से दर्शाया जाना चाहिए कि उम्मीदवार भारत सरकार, कार्मिक और प्रशिक्षण विभाग कार्यालय ज्ञापन सं. 36012/22/93- स्था. (एस.सी.टी.) दिनांक 08.09.93 और उसके बाद कार्यालय ज्ञापन सं. 36033/3/2004-स्था.(आर.ई.एस.) दिनांक 09.03.2004, 27.05.2013, 13.09.2017 और ऑनलाइन पंजीकरण की अंतिम तिथि तक यदि कोई संशोधन प्राप्त हुआ हो तो उनके माध्यम से हुए संशोधन के अनुसार अनुसूची के कॉलम 3 में उल्लिखित व्यक्तियों/वर्गों (क्रीमी लेयर) से संबंधित नहीं है। इस नोटिस के तहत पदों के लिए आवेदन करते समय उम्मीदवार को यह सुनिश्चित करना चाहिए कि वह ओबीसी-नॉन क्रीमी लेयर श्रेणी से संबंधित है। ऐसे उम्मीदवार को दस्तावेज़ सत्यापन के

	<p>दौरान निर्धारित प्रारूप में एक वैध ओ.बी.सी. प्रमाणपत्र प्रस्तुत करना होगा। इसके अलावा, श्रेणी प्रमाणपत्र (ओ.बी.सी.-एन.सी.एल.) के अलावा, दस्तावेज़ सत्यापन के दौरान यदि आवश्यक हो तो उम्मीदवार को एक घोषणा प्रस्तुत करनी होगी कि वह क्रीमी लेयर से संबंधित नहीं है, अन्यथा आरक्षित स्थिति (ओ.बी.सी.-एन.सी.एल.) के लिए उनके दावे पर विचार नहीं किया जाएगा और ऐसे उम्मीदवारों की उम्मीदवारी/आवेदन, यदि सामान्य (गैर-आरक्षित) श्रेणी के लिए निर्धारित सभी पात्रता शर्तों को पूरा करते हैं, तो केवल सामान्य (अनारक्षित) रिक्ति के लिए विचार किया जाएगा।</p> <p>उ) भारतीय प्रौद्योगिकी संस्थान जम्मू एक ऐसे कार्यबल का प्रयास करता है जो लैंगिक संतुलन को प्रदर्शित करता है और महिला उम्मीदवारों को आवेदन करने के लिए प्रोत्साहित किया जाता है।</p> <p>द) आवेदन प्राप्ति की अंतिम तिथि को आयु सीमा से अधिक नहीं होनी चाहिए।</p> <p>ण) इन पदों के लिए अन्य भारतीय प्रौद्योगिकी संस्थानों के उन कर्मचारियों को, जो शैक्षिक रूप से योग्य हैं, अधिकतम 50 वर्ष की आयु तक सीधी भर्ती के लिए विचार किया जा सकता है।</p> <p>त) यदि चयन समिति नियमित नियुक्तियों के समान लाभों के साथ इसकी अनुशंसा करती है तो संस्थान किसी भी मूल पद के लिए आवेदन करने वाले किसी भी उम्मीदवार को अनुबंध के आधार पर चुनने का अधिकार सुरक्षित रखता है। अनुबंध के आधार पर नियुक्तियाँ प्रारंभ में 02 वर्ष की अवधि के लिए की जाएंगी, जिसे साल-दर-साल आधार पर अधिकतम 05 वर्ष की अवधि तक बढ़ाया जा सकता है। संबंधित पदधारी के नियमितीकरण या अन्यथा पर एक समिति द्वारा उनके प्रदर्शन या संस्थान की आवश्यकता के आधार पर विचार किया जाएगा।</p> <p>थ) दिव्यांगजनों के लिए छूट और रियायतें वर्तमान केंद्र सरकार के आदेशों के अनुसार होंगी। विकलांग व्यक्तियों (पीडब्ल्यूडी) को विधिवत भरे हुए आवेदन पत्र के साथ भारत सरकार के मानदंडों के अनुसार रोजगार के उद्देश्य से सक्षम चिकित्सा अधिकारियों द्वारा निर्धारित और जारी किए गए प्रोफार्मा में विकलांगता / चिकित्सा प्रमाण पत्र जमा करना होगा। कम से कम 40% विकलांगता से ग्रस्त व्यक्ति इस श्रेणी के तहत आरक्षण के लाभ के लिए पात्र होंगे। 40% से कम विकलांगता होने पर प्रमाणपत्र खारिज कर दिया जाएगा।</p> <p>द) योग्यता एवं अनुभव एक अनिवार्य आवश्यकता है। सामान्य मानकों का पालन करते हुए, भर्ती/चयन के चरण में आगे बढ़ते समय, जैसा कि ऊपर बताया गया है, उम्मीदवार को लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षण/साक्षात्कार के लिए बुलाया जाएगा। जैसा कि कहा गया है, संस्थान बेंचमार्क निर्धारित करने और केवल निर्धारित बेंचमार्क से ऊपर के योग्य उम्मीदवारों को लिखित परीक्षा/प्रवीणता परीक्षा/कंप्यूटर टेस्ट/साक्षात्कार के लिए बुलाने के लिए स्वतंत्र है। इसके अलावा, आईआईटी जम्मू के पास बिना कोई कारण बताए किसी स्थिति या आपात स्थिति में विज्ञापित किसी भी पद को न भरने का भी अधिकार सुरक्षित है।</p> <p>ध) भारतीय प्रौद्योगिकी संस्थान जम्मू तीसरी पीढ़ी के भारतीय प्रौद्योगिकी संस्थानों में से एक उभरता हुआ महत्वाकांक्षी संस्थान है। भारतीय प्रौद्योगिकी संस्थान जम्मू को ऊर्जावान, उत्साही और उच्चतम कार्य नैतिकता वाले ऐसे उम्मीदवारों की तलाश है जो अपने कार्य के प्रति आवेशपूर्ण हों। भारतीय प्रौद्योगिकी संस्थान प्रणाली में अपेक्षित कार्य अनुभव रखने वाले उम्मीदवारों को अतिरिक्त लाभ होगा। प्रासंगिक पदों के लिए उपयुक्त/योग्य उम्मीदवार के लिए यदि कोई छूट हो, तो भारतीय प्रौद्योगिकी संस्थान जम्मू के निदेशक द्वारा उसका निर्णय किया जा सकता है। साथ ही, चयन की प्रक्रिया में होने वाले किसी भी विवाद/अस्पष्टता/भ्रम की स्थिति में भारतीय प्रौद्योगिकी संस्थान जम्मू के निदेशक का निर्णय अंतिम होगा।</p> <p>न) संस्थान विज्ञापित पदों के लिए एक बहुस्तरीय मूल्यांकन प्रक्रिया आयोजित करेगा। इसमें विज्ञापित पद की आवश्यकता के अनुसार स्क्रीनिंग, लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षण/प्रस्तुति/साक्षात्कार शामिल हो सकते हैं। अंतिम योग्यता गणना में निम्नलिखित में से एक शामिल हो सकता है: -</p> <p>I: प्रत्येक चरण एक एलिमिनेशन राउंड होगा, इसलिए उम्मीदवार को अगले चरण में उपस्थित होने के लिए प्रत्येक परीक्षा में उत्तीर्ण होना होगा</p> <p>II: कई चरणों से संचयी अंक/प्रदर्शन</p> <p>III: ऊपर अंक I और II में शामिल प्रक्रियाओं का एक संयोजन अंतिम चयन।</p> <p>संस्थान भर्ती के चरणों को कम/बढ़ाने का अधिकार सुरक्षित रखता है। सभी चरण बिना किसी पूर्व सूचना के एक ही दिन आयोजित किए जा सकते हैं। हालाँकि, वास्तविक चयन संबंधित चयन समिति द्वारा निर्धारित इस न्यूनतम स्तर के अलावा योग्यता पर निर्भर करेगा।</p> <p>प) बाहर से आने वाले उम्मीदवारों को समूह 'ए' पदों के लिए लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षण/साक्षात्कार के लिए द्वितीय वातानुकूलित रेलवे किराया और समूह 'बी' और 'सी' पदों के लिए अंतिम चयन प्रक्रिया (चरण III) के लिए द्वितीय शयनघान रेलवे किराया का भुगतान सबसे छोटे मार्ग से ड्यूटी/निवास के स्थान से भारतीय प्रौद्योगिकी संस्थान जम्मू तक और वापसी के लिए किया जाएगा। प्रतिपूर्ति उम्मीदवार के बैंक खाते में आरटीजीएस के माध्यम से की जाएगी, उस समय कोई नकद भुगतान नहीं किया जाएगा।</p> <p>फ) रजिस्ट्रार पद के लिए सेवानिवृत्ति की आयु 62 वर्ष और अन्य सभी पदों के लिए 60 वर्ष है। यदि कोई उम्मीदवार सीधी भर्ती के माध्यम से प्रासंगिक विज्ञापित पदों के लिए उपयुक्त/योग्य पाया जाता है, तो सक्षम प्राधिकारी द्वारा आईआईटी में काम करने वाले कर्मचारियों (न्यूनतम तीन साल की सेवा के साथ) को छूट प्रदान की जा सकती है।</p> <p>ब) विज्ञापन के नियम और शर्तें जैसे वेतन स्तर/ग्रेड वेतन/भर्ती का तरीका आदि भर्ती के अनुसार समय-समय पर संशोधन के अधीन हैं।</p>
2	आवेदन प्रविष्टि
	<p>क) उम्मीदवारों को <b>05 नवंबर 2023 प्रातः 10:00 बजे से 16 दिसंबर 2023 संध्या 05:00 बजे तक ऑनलाइन</b> आवेदन करना होगा।</p> <p>ख) ऑनलाइन मोड के माध्यम से आवेदन जमा करने के लिए, कृपया <a href="https://apply.iitjammu.ac.in">https://apply.iitjammu.ac.in</a> देखें।</p> <p>ग) <b>प्रारंभिक चरण में गैर-शिक्षण पदों के लिए ऑनलाइन प्रस्तुत आवेदन की कोई हार्डकोपी जमा करने की आवश्यकता नहीं है।</b> हालाँकि, लिखित परीक्षा/प्रवीणता परीक्षण/कंप्यूटर परीक्षण/साक्षात्कार के लिए शॉर्टलिस्ट किए गए उम्मीदवारों को लिखित परीक्षा/प्रवीणता परीक्षण/कंप्यूटर परीक्षण/साक्षात्कार के समय विधिवत रूप से <b>स्व-सत्यापित</b> सभी सहायक शैक्षिक और अनुभव प्रमाणपत्रों के साथ ऑनलाइन पूर्ण और विधिवत हस्ताक्षरित आवेदन का प्रिंट आउट प्रस्तुत करना होगा। ऐसा न करने पर ऐसे</p>

	<p>उम्मीदवारों को इस प्रक्रिया में भाग लेने की अनुमति नहीं दी जाएगी।</p> <p>घ) सरकारी/अर्ध-सरकारी/पी.एस.यू. में सेवारत व्यक्तियों को <b>लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षण/साक्षात्कार के समय एन.ओ.सी. जमा करनी चाहिए</b>, अन्यथा ऐसे उम्मीदवार को प्रक्रिया में भाग लेने की अनुमति नहीं दी जाएगी। हालाँकि, जिन उम्मीदवारों का आवेदन उचित माध्यम से (ऑनलाइन आवेदन जमा करने के 40 दिनों के भीतर) प्राप्त होता है, उन्हें लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षण/साक्षात्कार के समय एन.ओ.सी. प्रस्तुत करने से छूट दी गई है। <b>प्रारंभिक स्क्रीनिंग चरण में डाक द्वारा कोई अग्रिम प्रति जमा करने की आवश्यकता नहीं है</b></p> <p>ङ) जिन उम्मीदवारों ने सफलतापूर्वक अपने आवेदन ऑनलाइन जमा कर दिए हैं, उन्हें यह सुनिश्चित करना होगा कि उनकी आवेदन संख्या उस सूची में दिखाई दे जो वेबसाइट पर विज्ञापन की अंतिम तिथि के बाद उपलब्ध होगी। केवल वे उम्मीदवार जिन्होंने आवेदन सफलतापूर्वक पूरा कर लिया है और अपेक्षित शुल्क का भुगतान कर दिया है, उन्हें अपनी आवेदन संख्या भारतीय प्रौद्योगिकी संस्थान जम्मू की वेबसाइट पर सूचीबद्ध मिलेगी। यदि कोई विसंगति/प्रश्न है, तो कृपया सूची प्रदर्शित होने की तारीख से एक सप्ताह के भीतर <a href="mailto:staff.recruitment@iitjammu.ac.in">staff.recruitment@iitjammu.ac.in</a> पर संपर्क करें।</p> <p>च) अपूर्ण आवेदन सरसरी तौर पर अस्वीकार कर दिया जाएगा, और अंतिम तिथि के बाद प्राप्त आवेदन पर विचार नहीं किया जाएगा और संस्थान किसी भी देरी के लिए जिम्मेदार नहीं होगा।</p> <p>छ) भविष्य के संदर्भ के लिए ऑनलाइन आवेदन पत्र का एक प्रिंटआउट अपने पास रखें</p> <p>ज) आरक्षित श्रेणियों सहित रिक्तियों की संख्या अनंतिम है और वास्तविक आवश्यकता के आधार पर बदल सकती है और नियुक्तियां केवल आवश्यकता के आधार पर की जाएंगी।</p> <p>झ) उम्मीदवार की पात्रता, लिखित परीक्षा/दक्षता परीक्षा/कंप्यूटर परीक्षण/साक्षात्कार से संबंधित सभी मामलों में संस्थान का निर्णय अंतिम और सभी उम्मीदवारों पर बाध्यकारी होगा।</p> <p>ञ) चयनित उम्मीदवारों की नियुक्ति संस्थान की आवश्यकताओं के अनुसार चिकित्सकीय रूप से योग्य पाए जाने के अधीन होगी।</p> <p>ट) संस्थान किसी भी समय, नियुक्ति के समय या सेवा के कार्यकाल के दौरान उम्मीदवार द्वारा प्रस्तुत पूर्ववृत्त या दस्तावेजों का सत्यापन करेगा। यदि यह पाया जाता है कि उम्मीदवारों द्वारा प्रस्तुत किए गए दस्तावेज नकली हैं या उम्मीदवार के पास संदिग्ध / अस्वीकार्य पूर्ववृत्त / पृष्ठभूमि है और उसने उक्त जानकारी को छिपाया है, तो उसकी सेवाएं तुरंत समाप्त कर दी जाएंगी और इसके अलावा, ऐसे अभ्यर्थियों/कर्मचारियों के विरुद्ध कानून के अनुसार कार्यवाही की जायेगी।</p> <p>ठ) जो उम्मीदवार एक से अधिक पदों के लिए आवेदन करना चाहते हैं, उन्हें प्रत्येक पद के लिए अलग से ऑनलाइन आवेदन करना चाहिए।</p> <p>ड) इस विज्ञापन से संबंधित किसी भी शुद्धिपत्र/परिशिष्ट के मामले में, इसे केवल संस्थान की वेबसाइट पर ही प्रकाशित किया जाएगा।</p> <p>ढ) किसी भी रूप में प्रचार करना और/या राजनीतिक या अन्यथा कोई प्रभाव लाना, निश्चित रूप से आवेदित पद के लिए अयोग्यता माना जाएगा।</p>
3	<p><b>देय शुल्क</b></p>
	<p>क) उम्मीदवारों को <b>समूह 'ए' के लिए रु. 1000/- [आवेदन शुल्क रु. 800/- और प्रसंस्करण शुल्क रु. 200/-]</b> और <b>समूह 'बी' और 'सी' के लिए रु. 500/- [आवेदन शुल्क रु. 300/- और प्रसंस्करण शुल्क रु. 200/-]</b> का गैर-वापसी योग्य राशि का भुगतान पोर्टल के अंदर दिए गए लिंक के माध्यम से करना होगा। यह शुल्क जीएसटी सहित है।</p> <p>ख) <b>एस.सी./एस.टी., पी.डब्ल्यू.डी. श्रेणी और महिला उम्मीदवारों</b> को आवेदन शुल्क का भुगतान करने से छूट दी गई है। हालाँकि, उन्हें प्रसंस्करण शुल्क के रूप में 200/- रुपये की गैर-वापसी योग्य राशि का भुगतान करना होगा।</p> <p>ग) <b>एक बार भुगतान किया गया शुल्क किसी भी परिस्थिति में वापस नहीं किया जाएगा या दोबारा समायोजित नहीं किया जाएगा।</b></p>
4	<p><b>आवेदन करने के बाद अनुवर्ती कार्रवाई करें</b></p>
	<p>क) एक बार आवेदन करने के बाद उम्मीदवारों को भर्ती की स्थिति अपडेट के लिए नियमित रूप से संस्थान की वेबसाइट और पोर्टल पर जाना चाहिए। स्क्रीनिंग पूरी होने के बाद आवेदन संख्या के साथ पात्र उम्मीदवारों की स्क्रीनिंग सूची संस्थान की वेबसाइट पर प्रदर्शित की जाएगी। चयन परीक्षा, साक्षात्कार कार्यक्रम आदि के बारे में जानकारी संस्थान की वेबसाइट और ईमेल के माध्यम से सूचित की जाएगी। यदि उम्मीदवार समय पर वेबसाइट देखने/पहुँचने में विफल रहता है तो संस्थान किसी भी तरह से जिम्मेदार नहीं होगा। अभ्यर्थियों से अनुरोध है कि वे नियमित रूप से संस्थान की वेबसाइट देखते रहें।</p> <p>ख) परीक्षा/साक्षात्कार के संचालन और परिणाम के संबंध में उम्मीदवारों की सुविधा के लिए संस्थान अपनी वेबसाइट/होमपेज पर जानकारी अपलोड करेगा। उम्मीदवार अपने हित में ऑनलाइन पोर्टल <a href="https://apply.iitjammu.ac.in">https://apply.iitjammu.ac.in</a> पर अपना आवेदन जमा कर सकते हैं और समय-समय पर पोस्ट किए गए किसी भी अपडेट का संदर्भ ले सकते हैं।</p> <p>ग) साक्षात्कार के संचालन और परिणाम तथा साक्षात्कार या चयन के लिए न बुलाए जाने के कारणों के संबंध में उम्मीदवारों से किसी भी तरह के पत्राचार पर विचार नहीं किया जाएगा।</p> <p>घ) शॉर्टलिस्ट किए गए उम्मीदवारों की सूची संस्थान की वेबसाइट पर प्रदर्शित की जाएगी। आवेदकों को नियमित रूप से वेबसाइट देखने का निर्देश दिया जाता है। शॉर्टलिस्ट किए गए उम्मीदवारों को केवल ईमेल के माध्यम से सूचित किया जाएगा और कोई अलग संचार नहीं भेजा जाएगा।</p>

एसडी एक्सएक्स

कुलसचिव

दिनांक: 03 नवंबर 2023

अनुलग्नक: प्रोफार्मा। से V

**नोट: विज्ञापन द्विभाषी में प्रकाशित किया गया है। भाषा में किसी भी भ्रम/स्पष्टता की स्थिति में अंग्रेजी संस्करण को अंतिम माना जाएगा।**

**INDIAN INSTITUTE OF TECHNOLOGY JAMMU**  
**Advertisement No. IIT Jammu/02/2023 (Direct Recruitment/Deputation)**

Online Applications are invited from the Indian Nationals for filling up for the following positions at IIT Jammu.

Ser	Positions	Deptt./ Unit	Recruitment Type	Group	Number of vacancies						Age Limit (as on last date of Advertisement)	Pay Level (as 7 <sup>th</sup> CPC)
					UR	SC	ST	OBC	EWS	Total		
1	Registrar	Administration	Deputation/ Direct	A	1	-	-	-	-	1	Below 55 Years	Level-14 (Rs.144200- 218200)
2	Deputy Registrar	Administration	Deputation/ Direct	A	2	-	-	-	-	2	50 Years	Level-12 (Rs. 78800-209200)
3	Deputy Librarian	Library	Deputation/ Direct	A	1	-	-	-	-	1	50 Years	Level-12 (Rs. 78800-209200)
4	Senior Technical Officer	AV Streaming & TLU Services	Direct	A	1	-	-	-	-	1	Preferably below 50 years	Level-12 (Rs. 78800-209200)
5	Senior Scientific Officer	E-Governance Services	Deputation/ Direct	A	1	-	-	-	-	1	Preferably below 50 years	Level-12 (Rs. 78800-209200)
6	Executive Engineer (Civil)	Infrastructure Planning and Management (IPM): Civil	Deputation/ Direct	A	1	-	-	-	-	1	Preferably below 50 years	Level-12 (Rs. 78800-209200)
7	Scientific Officer	E-Governance Services	Deputation/ Direct	A	1	-	-	-	-	1	Preferably below 45 Years	Level-11 (Rs. 67700-208700)
8	Assistant Registrar	Administration	Deputation/ Direct	A	1 <sup>#</sup>	-	-	-	-	1 <sup>^</sup>	45 Years	Level-10 (Rs. 56100-177500)
9	Assistant Librarian	Library	Deputation/ Direct	A	1	-	-	-	-	1	45 Years	Level-10 (Rs. 56100-177500)
10	Technical Officer	ME/EE/Civil/CIF	Direct	A	2	1	-	1	-	4 <sup>@</sup>	Preferably below 45 Years	Level-10 (Rs. 56100-177500)
11	Assistant Executive Engineer (Civil)	IPM	Deputation/ Direct	A	1	-	-	-	-	1	45 Years	Level-10 (Rs. 56100-177500)
12	Assistant Workshop Officer	Technical Cadre posts for Depts. / Centre	Direct	A	1	-	-	-	-	1	45 years	Level-10 (Rs. 56100-177500)
13	Institute Counsellor	Student Counselling Services	Direct	A	1	-	-	-	-	1	45 years	Level-10 (Rs. 56100-177500)
14	Training & Placement Officer	Administration	Direct	B	1	-	-	-	-	1	35 years	Level-8 (Rs. 56100-177500)
15	Junior Section Officer	Administration	Direct	B	2	-	-	-	-	2	35 Years	Level-6 (35400-112400)
16	Laboratory Officer <sup>##</sup>	Technical Cadre posts for Depts. / Centre	Direct	B	-	1	1	1	1	4 <sup>@</sup>	Preferably below 35 Years	Level-6 (35400-112400)

17	Junior Engineer (Civil)	IPM	Direct	B	2	-	-	-	-	2	35 Years	Level-6 (35400-112400)
18	Junior Engineer (Electrical)	IPM	Direct	B	2	-	-	-	-	2	35 Years	Level-6 (35400-112400)
19	Junior Library Information Officer	Library	Direct	B	2	-	-	-	-	2	35 Years	Level-6 (35400-112400)
20	Senior Assistant	Administration	Direct	C	6	2	-	2	-	10*	33 Years	Level-5 (Rs. 29200-92300)
21	Laboratory Assistant**	Technical Cadre posts for Depts. / Centre	Direct	C	9 (2#)	2	1	6	1	19@	Preferably below 33 Years	Level-5 (Rs. 29200-92300)

# The vacancy is against post on which an individual holds 'Lien'. In case the individual joins back IIT Jammu, the selected candidate will be reverted to parent office and/or post previously held as the case may be. Hence, only the applications received from the employees of the Govt. organizations/Central Autonomous bodies, allowed to hold lien on their position at their parent organization, will be considered against this vacancy. (A supporting document to this effect needs to be submitted from their respective parent organization).

^ One post is reserved for PwD-VH/OH candidate on horizontal basis

\*One post is reserved for PwD-VH candidate on horizontal basis

@ One post is reserved for PwD-HH candidate on horizontal basis

##Department/Centre-wise breakup of Laboratory Officer and Laboratory Assistant

Name of the Department	No. of post (Laboratory Officer)	No. of post (Laboratory Assistant)
Bioscience and Bioengineering	1	1
Civil Engineering	-	4
Chemical Engineering	1	3
C3I^^	-	1
Mechanical Engineering	1	3
Electrical Engineering	-	3
Material Science and Engineering	1	2
Computer Science and Engineering	-	2
<b>Total</b>	<b>4</b>	<b>19</b>

^^For Web Services

<b>The essential, desirable qualifications and experience required for the above post(s), as per Serial Number, are as under:</b>	
<b>1</b>	<p><b>Registrar, Level 14 of 7<sup>th</sup> CPC</b></p> <p><b><u>Essential</u></b></p> <p>(i) Master degree from recognized university in any discipline with 60% marks and above or its equivalent Grade 'B' in the UGC seven point scale and consistently good academic record set out in these regulations.</p> <p>(ii) Atleast 15 years of experience as Assistant Professor in the pay matrix of AL-11 (Rs.68900-117200) (Pre-revised AGP Rs.7000) and above or 8 years of service in the pay matrix of AL-12 (Rs.101500-167400) (Pre-revised AGP Rs.8000) and above including as Assistant/ Associate Professor with relevant experience in educational administration/ research establishments.</p> <p style="text-align: center;">OR</p> <p>15 years of administrative experience of which 8 years regular service as Deputy Registrar or an equivalent post in the pay matrix of L-12 (Rs.78800-209200) (Pre-revised GP Rs.7600) and above.</p> <p>Note: If the applicant is from PSU or any other organization, his/her work experience should match the essential work experience and should match either GP (6th CPC) or minimum total emolument.</p> <p>(iii) Out of the above experience, atleast 2 years' experience in handling computerized administration / financial matters.</p> <p><b><u>Desirable</u></b></p> <p>(i) Consistently good academic record (atleast 60% in all boards/ University examinations).</p> <p>(ii) A degree in Law/Management from a recognized University/Institute with impeccable record of integrity and performance.</p> <p>(iii) Experience in educational administration, financial and personnel management.</p> <p>(iv) Capacity to lead the coordination of multiple units and administration in a residential Institution. Can ensure statutory compliance with the statutory bodies as defined by the Act of Parliament and statutes.</p> <p>(v) Knowledge of computer enabled workflow-based administration in a delegated system.</p> <p>(vi) Knowledge of modern office automation tools for convening and concluding the meetings (Video conferencing)</p> <p><b><u>On Deputation:</u></b></p> <p>Officers under Central/ State Governments/ Universities/ Recognized Research Institutes or Institutes of National Importance:</p> <p>(iii) holding analogous post or with atleast 3 years regular service in posts with Pay matrix level 13 (Pre-revised PB- 4: GP Rs.8700) plus 5 years regular service in posts with Pay matrix level 12 (Pre-revised PB-3: GP Rs.7600) or equivalent post;</p> <p style="text-align: center;">and</p> <p>(iv) and possessing educational qualification and experience as prescribed above.</p> <p><b>Note:</b> Candidates who have earlier applied for the post under Advertisement under IIT Jammu/01/2023 and IIT Jammu/03/2022 and shortlisted for written examination/interview need not apply.</p>
<b>2</b>	<p><b>Deputy Registrar, Level 12 of 7<sup>th</sup> CPC</b></p> <p><b><u>Essential :</u></b></p> <p>(i) Master degree with 60% marks and above or an equivalent grade in a point scale and;</p> <p>(ii) 5 years administrative experience as Assistant Registrar in Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or equivalent post in Government / Government Research Establishments / Universities / Statutory Organizations / Government Organization.</p> <p>(iii) Atleast 01 years' experience in handling computerized administration / financial matters.</p> <p><b><u>Desirable</u></b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) A degree in Law/Management/Engineering/ Actuarial Science from a recognized University/ Institute.</p> <p>(iii) Chartered or Cost Accountant qualification (CFA/ CS/ CA/ ICWA) from a recognized University/ Institute for the post of Assistant Registrar (Accounts/Audit).</p> <p>(iv) SAS qualified conducted by organized accounts and audit department.</p> <p>(v) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power point or equivalent is a must.</p> <p><b><u>On Deputation:</u></b></p> <p>Officers from the Central/State Government or Institute of national importance or Universities/ University level Institution or PSU/ Industry:</p> <p>(i) holding analogous post</p> <p style="text-align: center;">or</p> <p>8 years of administrative experience at the level of Assistant Registrar in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600).</p> <p>(ii) Possessing educational qualification as prescribed above.</p>

<b>3</b>	<b>Deputy Librarian, Level 12 of 7<sup>th</sup> CPC</b>
	<p><b>Essential</b></p> <p>(i) Master degree in Library Science/ Information Science/ Documentation with 60% marks and above or with CGPA of 6.5 in 10 point scale or an equivalent grade with a consistently good academic record and; 8 years of experience as Assistant Librarian / College Librarian etc.</p> <p>(ii) Bachelor's degree with 60% marks and above in any discipline.</p> <p>(iii) Qualifying in the National Level Test conducted for the purpose by UGC or any other agency approved by UGC. However, candidates with a Ph.D degree in Library Science shall be exempted from the eligibility condition of NET/SLET/SET.</p> <p>(iv) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p> <p><b>Desirable</b></p> <p>Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p><b>On Deputation:</b></p> <p>(iii) (a) holding analogous post or;</p> <p style="padding-left: 40px;">(b) 10 year of experience at the level of Assistant Librarian in pay matrix level 10 or in combination of pay matrix level 10 and pay matrix level 11 or its equivalent</p> <p>(iv) Possessing educational qualification as prescribed above.</p>
<b>4</b>	<b>Senior Technical Officer, Level 12 of 7<sup>th</sup> CPC</b>
	<p><b>Essential</b></p> <p>(i) Ph.D. in CSE/Engineering or in a appropriate field with 6 years of experience at Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or Equivalent.</p> <p style="text-align: center;">OR</p> <p>M. Tech Degree in CSE/Engineering or equivalent qualification in appropriate field with a 60% marks or equivalent 7.0 CGPA on a scale of 10 point in qualifying degree from a recognized University/ Institute with 8 years relevant experience in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or Equivalent.</p> <p style="text-align: center;">OR</p> <p>Bachelor Degree (four years) in CS Engineering or equivalent qualification in appropriate field field with a 60% marks or equivalent 7.0 CGPA on a scale of 10 point in the qualifying degree from a recognized University / Institute with 10 years relevant experience in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or Equivalent.</p> <p>(ii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p> <p><b>On Deputation:</b></p> <p>(i) A person holding analogous post, or</p> <p>(ii) Having 05 years relevant experience in Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600).</p>
<b>5</b>	<b>Senior Scientific Officer, Level 12 of 7<sup>th</sup> CPC</b>
	<p><b>Essential:</b></p> <p>(i) Ph.D. in Computer Science/ Computer Science &amp; Engineering/Electrical Engineering/Electronics Engineering/ Applied Science.</p> <p style="text-align: center;">OR</p> <p>(ii) M. Tech Degree in Computer Science &amp; Engg./Computer Science/Electronics Comm./Electronics Telecomm with 60% marks or equivalent 7.0 CGPA on a scale of 10 point in qualifying degree from a recognized University/ Institute with 8 years relevant experience in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or Equivalent.</p> <p style="text-align: center;">or</p> <p>Bachelor Degree (four years) in Computer Science &amp; Engg./Computer Science/ Electronics Comm./ Electronics Telecomm with 60% marks or equivalent 7.0 CGPA on a scale of 10 point in qualifying degree from a recognized University/ Institute with 10 years relevant experience in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or Equivalent.</p> <p><b>On Deputation :</b></p> <p>(i) A person holding analogous post, or</p> <p>(ii) Having 05 years relevant experience in Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600).</p>
<b>6</b>	<b>Executive Engineer (Civil), Level 12 of 7<sup>th</sup> CPC</b>
	<p><b>Essential Qualifications &amp; Experience</b></p> <p>Master's Degree in the appropriate branch of Engineering/ Technology or equivalent from Recognized university/ Institute</p>

	<p>with minimum 60% marks in the qualifying degree and at least 10 years relevant experience out of which minimum 05 years as Assistant Executive Engineer or equivalent post handling Construction Execution and Construction Project Management in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or equivalent pay structures.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in the appropriate branch of Engineering/ Technology or equivalent from a recognized University/ Institute with minimum 60% in the qualifying degree and at least 12 years relevant experience out of which minimum 05 year as Assistant Executive Engineer or equivalent post handling Construction Execution and Construction Project Management in the Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) or equivalent pay structures.</p> <p><b><u>Desirable:</u></b></p> <p>i) Experience of coordinating with multidisciplinary planning consultants, architects, MEP, consultants and construction agencies projects above Rs 50 crores.</p> <p>ii) Knowledge of AutoCAD and Project Management Software tools.</p> <p>iii) Experience of planning and execution of Civil works preparing, estimates Construction Management of large projects tools.</p> <p>iv) Supervision of construction and maintenance of Civil works in CPWD, State PWD, Semi Government, PSU, Autonomous organization, University, IITs, NITs, Institute of National importance or any reputed private organization and should have knowledge of CPWD rules/manual.</p> <p>v) Preference will be given to those who have minimum 60% marks in all boards/ University examination.</p> <p><b><u>Qualifications &amp; Experience for candidates on deputation:</u></b></p> <p>i) Bachelor's Degree or equivalent in Engineering (Civil Engineering) from a recognized university/ Institute minimum 60% marks.</p> <p>ii) A person holding analogous post, or having at least 05 years relevant experience in Pay Matrix Level 10/Level 11 (Pre-revised PB:3 GP Rs.5400/ 6600) at the level of Assistant Executive Engineer Officers under Central/ State Governments/ Universities/ Recognized Research Institutes of National Importance.</p>
<b>7</b>	<b>Scientific Officer, Level 11 of 7th CPC</b>
	<p><b>Essential:</b></p> <p>(i) M. Tech (Computer Science &amp; Engg./Computer Science/Electronics Comm./Electronics Telecomm. Or equivalent) Degree with at least 60% marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p style="text-align: center;">and</p> <p>5 years of experience as System Administrator or an equivalent post.</p> <p style="text-align: center;">or</p> <p>B. Tech (Computer Science &amp; Engg./Computer Science/Electronics Comm./Electronics Telecomm. Or equivalent) Degree with at least 60% of the marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p style="text-align: center;">and</p> <p>8 years of experience as System Administrator or an equivalent post.</p> <p><b><u>On Deputation :</u></b></p> <p>Officers from the Central / State Government of Institutes of national importance or Universities / University level Institution or PSU:</p> <p>(i) Holding analogous post, and</p> <p>(ii) Possessing educational qualification as prescribed above.</p>
<b>8</b>	<b>Assistant Registrar Level 10 of 7th CPC</b>
	<p><b>Essential:</b></p> <p>(i) Master degree or its equivalent in any discipline from a recognized University with 60% marks and above or its equivalent Grade B in the UGC seven-point scale and consistently good academic record set out in these Regulations.</p> <p>(ii) Atleast 05 years relevant administrative experience in supervisory capacity in a Govt. office/university/ technological institution or an organization of repute which may include activities related to examinations, academics, establishment, general administration, R&amp;D, student affairs, Finance /Audit &amp; Accounts, Estate Management etc. in the Pay Matrix Level 7/ Level 8 as per 7th CPC (Pre-revised PB-2: GP Rs.4600/4800) or equivalent.</p> <p>(iii) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power point or equivalent is a must.</p> <p>(iv) Atleast 01 years' experience in handling computerized administration / financial matters.</p> <p><b><u>Desirable</u></b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) A degree in Law / Management /Engineering / Actuarial Science from a recognized University/ Institute.</p> <p>(iii) Chartered or Cost Accountant qualification (CFA/ CS/ CA/ ICWA) from a recognized University/ Institute for the post of Assistant Registrar (Accounts/Audit).</p> <p>(iv) SAS qualified conducted by organized accounts and audit department.</p> <p>(v) Experience in handling computerized administration / financial matters.</p> <p>(vi) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power point or equivalent is a must.</p>

<b>9</b>	<b>Assistant Librarian, Level 10 of 7<sup>th</sup> CPC</b>
	<p><b><u>Essential</u></b></p> <p>(i) Master's Degree in Library Science /Information Science / Documentation Science with at least 60% marks or an equivalent Professional degree or its equivalent with equivalent grade (6.5 in 10 point scale) or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record with superior knowledge of computerized library service and minimum 03 years of relevant experience of working in Institute/University/Central Government organization in the Pay Matrix Level 7/ Level 8 as per 7th CPC (Pre-revised PB-2: GP Rs.4600/4800) or equivalent.</p> <p>(ii) Bachelor's degree with 60% marks and above in any discipline and;</p> <p>(iii) Qualifying in the National Level Test conducted for the purpose by UGC or any other agency approved by UGC. However, candidates with a Ph.D degree in Library Science shall be exempted from the eligibility condition of NET/SLET/SET.</p> <p>(iv) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p> <p><b><u>Desirable</u></b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) PG Diploma in Library Automation and Networking or PGDCA or equivalent.</p> <p><b><u>On Deputation :</u></b></p> <p>Officers from the Central / State Government of Institutes of national importance or Universities / University level Institution or PSU:</p> <p>(i) Holding analogous post, and</p> <p>(ii) Possessing educational qualification as prescribed above.</p>
<b>10</b>	<b>Technical Officer, Level 10 of 7<sup>th</sup> CPC</b>
	<p><b><u>Essential:</u></b></p> <p>(i) Master Degree in (Mechanical Engineering/Electrical Engineering/ Civil/ Material Science &amp; Engineering/Physics/Chemistry or equivalent) qualification in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/ Institute with three years relevant experience in the relevant field at Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree (four years) or equivalent qualification in appropriate field (Mechanical Engineering/Electrical Engineering/ Civil/ Material Science &amp; Engineering/Physics/Chemistry or equivalent) with a minimum of 60% marks in the qualifying degree from a recognized University / Institute with five years relevant experience at Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent.</p> <p style="text-align: center;">OR</p> <p>Three years Diploma in Engineering or equivalent in appropriate field (Mechanical Engineering/Electrical Engineering/ Civil/ Material Science &amp; Engineering/Physics/Chemistry or equivalent) (after 10+2) with a minimum of 60% marks in the qualifying degree from a recognized University/ Institute and six years relevant experience at Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent.</p> <p>(ii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p>
<b>11</b>	<b>Assistant Executive Engineer (Civil), Level 10 of 7<sup>th</sup> CPC</b>
	<p><b><u>Essential Qualifications &amp; Experience</u></b></p> <p>Master Degree or equivalent in Engineering (Civil Engineering) from a recognized university/ Institute with minimum 60% marks and at least 03 years' experience as Assistant Engineer or equivalent post in relevant field at the Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent pay structures.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree or equivalent in Engineering (Civil Engineering) from a recognized university/ Institute with minimum 60% marks and at least 05 years' experience as Assistant Engineer or equivalent post in relevant field at the Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent pay structures.</p> <p><b><u>Desirable:</u></b></p> <p>i) Experience of coordinating with multidisciplinary planning consultants, architects, MEP, consultants and construction agencies projects above Rs 25 crores.</p> <p>ii) Knowledge of AutoCAD and Project Management Software tools.</p> <p>iii) Experience of planning and execution of Civil works preparing, estimates Construction Management of large projects tools.</p> <p>iv) Supervision of construction and maintenance of Civil works in CPWD, State PWD, Semi Government, PSU, Autonomous organization, University, IITs, NITs, Institute of National importance or any reputed private organization and should have knowledge of CPWD rules/manual.</p> <p>v) Preference will be given to those who have minimum 60% marks in all boards/ University examination.</p>

	<p><b><u>Qualifications &amp; Experience for candidates on deputation:</u></b></p> <p>i) Bachelor's Degree or equivalent in Engineering (Civil Engineering) from a recognized university/ Institute minimum 60% marks.</p> <p>ii) A person holding analogous post, or having least 05 years relevant experience in Pay Matrix Level 8 (Pre-revised PB-2: GP Rs 4800) at the level of Assistant Engineer Officers under Central/ State Governments/ Universities/ Recognized Research Institutes of National Importance.</p>
<b>12</b>	<b>Assistant Workshop Officer, Level 10 of 7th CPC</b>
	<p><b><u>Essential</u></b></p> <p>M.Tech with 60% marks and above with 03 years relevant experience at Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent.</p> <p style="text-align: center;">OR</p> <p>B.Tech with 60% marks and above with 04 years' experience in relevant field at Pay Matrix level 8 (Pre-revised PB: 2 GP Rs 4800) or equivalent.</p> <p style="text-align: center;">OR</p> <p>Three years Diploma in Engineering or equivalent in appropriate field (after 10+2) with a minimum of 60% marks in the qualifying degree from a recognized University/ Institute and 6 years relevant experience.</p> <p><b><u>Desirable</u></b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all Boards/ University examinations.</p> <p>(ii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, Power point or equivalent is a must.</p>
<b>13</b>	<b>Institute Counsellor, Level 10 of 7th CPC</b>
	<p><b><u>Essential:</u></b></p> <p>i) Master's degree in Psychology with specialization in Clinical Psychology/ Counselling Psychology and Graduation in Psychology with at least 60% marks or equivalent CGPA on a scale of 10-point scale from a recognized University/ Institute.</p> <p>ii) At least 04 years of experience in psychological counselling in a clinical, medical or academic institution of repute, of which at least 1 year is clinical experience in a mental health center.</p> <p>or</p> <p>i) M.Phil. (of duration of 2 years) in Clinical Psychology with at least 55% marks from a Rehabilitation Council of India 4 (RCI) recognized University/Institute.</p> <p>ii) At least 02 years of experience in psychological counselling in a clinical, medical or academic institution of repute.</p> <p><b><u>Desirable:</u></b></p> <p>i) Preference will be given to those who have at least 60% marks in all boards/ University examinations.</p> <p>ii) Additional qualification in Mental Health or Counselling.</p> <p>iii) Good oral, written skills, ability to communicate adequately with diverse community of students, and staff member</p>
<b>14</b>	<b>Training and Placement Officer, Level 8 of 7<sup>th</sup> CPC</b>
	<p><b><u>Essential</u></b></p> <p>Master's degree in any discipline with 60% marks and above or equivalent grade with atleast 03 years' experience in the Pay Matrix level 5 and above or equivalent including experience in recruitment or placement.</p> <p style="text-align: center;">OR</p> <p>B.E./ B.Tech with 60% marks and above or equivalent grade with relevant experience of 05 years in the Pay Matrix Level-5 and above [pre- revised GP of Rs. 2800] and above or equivalent, handling recruitment or placement.</p> <p><b><u>Desirable</u></b></p> <p>(i) Require good oral, written skills, ability to communicate adequately with diverse students and employee population.</p> <p>(ii) Preference will be given to those who have atleast 60% marks in all boards/University examination.</p>
<b>15</b>	<b>Junior Section Officer, Level 6 of 7<sup>th</sup> CPC</b>
	<p><b><u>Essential :</u></b></p> <p>(i) Master Degree in any discipline from recognized university with 60% marks and above and 03 year experience in Administration/Accounts/Audit/Purchase etc. as Senior Assistant or equivalent in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p>OR</p> <p>Bachelor's Degree in any discipline from recognized university with 60% marks and above and 05 years' experience in Administration/Accounts/Audit/Purchase etc as Senior Assistant or equivalent in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p>(ii) Atleast 01 years' experience in handling computerized administration / financial matters.</p>

	<p><b>Desirable:</b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) Higher Degree / PG Diploma in relevant discipline like H.R, Labor Laws, Financial Management, inter ICWA/ CA etc. from recognized University/ Institute.</p> <p>(iii) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p>
<b>16</b>	<b>Laboratory Officer, Level 6 of 7th CPC</b>
	<p><b>Essential:</b></p> <p>(i) Master Degree in Engg./Science or equivalent qualification in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 03 year relevant experience in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Bachelor Degree (four years) in Engineering or equivalent qualification in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 05 year relevant experience in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in Science (Three years) or equivalent in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 06 year relevant experience in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Three years Diploma in Engineering or equivalent in appropriate field (after 10+2) with a minimum of 60% marks in the qualifying degree from a recognized University/ Institute and 06 year relevant experience in the Pay Matrix Level 4 (Pre-revised PB:2 GP Rs.2400) or equivalent level and above in Central Govt. / State Govt. / Autonomous Bodies / Public Sector Undertakings/Others.</p> <p>ii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.</p> <p><b>Note:</b> Kindly apply in the appropriate field as per your eligibility in the domain indicated under "Department/Centre-wise breakup of Laboratory Officer "on page 2.</p>
<b>17</b>	<b>Junior Engineer (Civil), Level 6 of 7th CPC</b>
	<p><b>Essential Qualifications &amp; Experience</b></p> <p>Master Degree or equivalent in Civil Engineering from a recognized University/ Institute with minimum 60% marks and atleast 01 year experience in Execution and Construction of Civil work and Construction Management.</p> <p style="text-align: center;">OR</p> <p>Bachelor Degree in Civil Engineering from a recognized University/ Institute with minimum 60% marks and atleast 02 year experience in Execution and Construction of Civil work and Construction Management.</p> <p style="text-align: center;">OR</p> <p>Three years Diploma in Civil Engineering or equivalent in appropriate field (after 10+2)with minimum 60% marks from a recognized University/ Institute and atleast 03 years' experience in Execution and Construction of Civil work and Construction Management.</p> <p><b>Desirable:</b></p> <p>(i) Should have knowledge of CPWD rules.</p> <p>(ii) Preference will be given to those who have minimum 60% marks in all Boards/ University examination.</p> <p>(iii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, PowerPoint or equivalent is a must.</p> <p>(iv) Computer literacy and experience of working with computer office literacy.</p> <p>(v) Experience of having worked with large projects.</p>
<b>18</b>	<b>Junior Engineer (Electrical), Level 6 of 7th CPC</b>
	<p><b>Essential Qualifications &amp; Experience</b></p> <p>Master Degree or equivalent in Electrical Engineering from a recognized University/ Institute with minimum 60% marks and atleast 01 year experience in Execution and Construction of Electrical work and Construction Management.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in Electrical Engineering from a recognized University/ Institute with minimum 60% marks and atleast 02 year experience in Execution and Construction of Electrical work and Construction Management.</p> <p style="text-align: center;">OR</p>

	<p>Three years Diploma in Electrical Engineering or equivalent in appropriate field (after 10+2) with minimum 60% marks from a recognized University/ Institute and atleast 03 years' experience in Execution and Construction of Electrical work and Construction Management.</p> <p><b>Desirable:</b></p> <p>(i) Should have knowledge of CPWD rules.</p> <p>(ii) Preference will be given to those who have minimum 60% marks in all Boards/ University examination.</p> <p>(iii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, PowerPoint or equivalent is a must.</p> <p>(iv) Computer literacy and experience of working with computer office literacy.</p> <p>(v) Experience of having worked with large projects.</p> <p>(vi) Knowledge of Air Conditioning.</p>
<b>19</b>	<b>Junior Library Information Officer, Level 6 of 7<sup>th</sup> CPC</b>
	<p><b>Essential</b></p> <p>(i) Master's Degree in Library Science /Information Science / Documentation Science with at least 60% marks or an equivalent Professional degree or its equivalent with equivalent grade (6.5 in 10 point scale) or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record with superior knowledge of computerized library service with 03 years of relevant library experience in a reputed library.</p> <p style="text-align: center;">OR</p> <p>Bachelor degree in Library Science /Information Science / Documentation Science with at least 60% marks or an equivalent Professional degree or its equivalent with equivalent grade (6.5 in 10 point scale) or its equivalent grade of 'B' in the UGC seven point scale and a consistently good academic record with superior knowledge of computerized library service with 05 years of relevant library experience in a reputed library.</p> <p>(ii) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power- point or equivalent is a must.</p> <p><b>Desirable</b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) Knowledge in Library Automation activities.</p>
<b>20</b>	<b>Senior Assistant, Level 5 of 7<sup>th</sup> CPC</b>
	<p><b>Essential:</b></p> <p>(i) Master Degree in any discipline from recognized university with 60% marks and above and 01 year experience in Administration/Accounts/Audit/Purchase etc as Junior Assistant or equivalent in the Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./State Govt./ Autonomous Bodies/Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in any discipline from recognized university with 60% marks and above and 03 years' experience in Administration/Accounts/Audit/Purchase etc. as Junior Assistant or equivalent in the Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./ State Govt./Autonomous Bodies/Public Sector Undertakings/Others.</p> <p>(ii) Atleast 01 years' experience in handling computerized administration / financial matters.</p> <p><b>Desirable:</b></p> <p>(i) Preference will be given to those who have atleast 60% marks in all boards/ University examination.</p> <p>(ii) Proficiency in the use of variety of computer office applications, M.S Word, Excel, Power point or equivalent is a must.</p>
<b>21</b>	<b>Laboratory Assistant, Level 5 of 7<sup>th</sup> CPC</b>
	<p><b>Essential</b></p> <p>(i) Master's Degree in Engg./Science or equivalent qualification in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 01 year relevant experience at Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./State Govt./ Autonomous Bodies/Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Bachelor Degree (four years) in Engineering or equivalent qualification in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 02 year relevant experience at Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./State Govt./ Autonomous Bodies/Public Sector Undertakings/Others.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in Science(Three years) or equivalent in appropriate field with a minimum of 60% marks in the qualifying degree from a recognized University/Institute and 03 year relevant experience at Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./State Govt./ Autonomous Bodies/Public Sector Undertakings/Others.</p>

OR

Three years Diploma in Engineering or equivalent in appropriate field (after 10+2) with a minimum of 60% marks in the qualifying degree from a recognized University/ Institute and 03 year relevant experience at Pay Matrix Level 2 (Pre-revised PB:2 GP Rs.1900) or equivalent level and above in Central Govt./State Govt./ Autonomous Bodies/Public Sector Undertakings/Others.

ii) Proficiency in the use of a variety of computer office applications, M.S Word, Excel, Power-point or equivalent is a must.

**Note:** Kindly apply in the appropriate field as per your eligibility in the domain indicated under "Department/Centre-wise breakup of Laboratory Assistant "on page 2.

**GENERAL INSTRUCTIONS**

**1 Instructions for application**

- (a) Applicants applying from private sector need to provide **Form-16/ITR/salary certificate** from the employer for the period of claimed and declared experience as advertised.
- (b) Candidates should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement before applying for the relevant post. Since all the applications will be screened on the basis of data submitted by the candidate in the **online application form**, the candidates must satisfy their suitability for the position to which they are applying. If at any stage during the screening, recruitment and selection process and even after appointment, it is found that candidates have furnished false or incorrect information, their candidature will be rejected/cancelled/terminated immediately. The institute take no responsibility for incomplete/incorrect information. No correspondence in this regard shall be entertained at later date.
- (c) Applicants should take due care while filing online information for different positions. Application once submitted online cannot be altered/resubmitted, under any circumstances. Further, no request with respect to making changes in any data/ particular will be entertained, once the application is submitted successfully. Therefore, please keep all data/details ready before you start filling up the application online.
- (d) For all positions, good knowledge of Computer applications (on word processing, spreadsheet, presentations software etc. and OS like MS-Windows, LINUX etc.) will be a distinct plus. Hence any certification in this regard must be submitted along with the application form.
- (e) In addition to the pay in the Pay Matrix as per 7<sup>th</sup> CPC as mentioned above, the posts carry the usual allowances at par with those admissible under IIT Jammu rules in the corresponding Pay Scale.
- (f) The minimum qualifying marks for Written Test/Proficiency Test/Computer Test/Interview will be as per the standard fixed by the Institute at its discretion (Relaxation/Concession to SC/ST/OBC (Non-creamy layer) candidates may be given as per GOI's rules).
- (g) Once a candidate has chosen a reserved category, no request shall be entertained for change to other reserved category viz. SC to ST, ST to SC, OBC to SC/ST or SC/ST to OBC, SC to EWS, EWS to SC, ST to EWS, EWS to ST, OBC to EWS, EWS to OBC (or) any other such requests.
- (h) Reservation policy as per GoI norms is followed:

Category	Age Relaxation
SC/ST	5 years against reserved posts only.
OBC	3 years against reserved posts only.
PWD with minimum 40% disability	As per Government of India norms.
Ex-servicemen	As per Government of India norms.

Note - Age relaxation for Scheduled Caste (SC), Scheduled Tribe (ST), Other Backward Class (OBC) Non-Creamy Layer (NCL) and Economically Weaker Sections (EWS), wherever applicable and admissible. Any revision in the age relaxation by GOI till the closing date of the online registration may be considered.

- (i) The OBC (Non-creamy layer) certificate **issued on or after 01.01.2023** shall only be considered for the reservation under OBC (Non-creamy layer) category. The certificate should clearly mention that the candidate belongs to non-creamy layer and the caste of the candidate must be in the state-wise central list of OBCs. Also, for Economically Weaker Section (EWS) certificate **issued on or after 01.01.2023** shall only be considered for the reservation under EWS category. The Economically weaker section certificates in the proforma prescribed and issued by the competent authority will only be accepted as sufficient proof in support of candidate claim for belonging to EWS. No other certificate will be accepted as sufficient proof
- (j) All candidates, irrespective of category may be considered against UR vacancies, subject to fulfilment of eligibility criteria prescribed for UR candidates. However, against the vacancies earmarked for specific categories (SC/ST/OBC-NCL/EWS), only candidates belonging to that category will be considered.
- (k) For availing reservation, SC/ST/OBC-NCL candidates should furnish valid Caste Certificate from Competent Authorities at the time of document verification.
- (l) Further, in case of OBC-NCL candidates, the certificates should specifically indicate that the candidate does not belong to the Persons/Sections (Creamy Layer) mentioned in Column 3 of the Schedule of the Government of India, Department of Personnel and Training O.M.No.36012/22/93- Estt. (SCT) dated 08.09.93 & its subsequent revision through O.M.No.36033/3/2004-Estt. (Res) dated 09.03.2004, 27.05.2013, 13.09.2017 and further revision if any received till the closing date for ONLINE Registration. The candidate should ensure that he/she belongs to the OBC-Non-Creamy Layer category while applying for the posts against this notice. Such candidate should produce a valid OBC certificate in the prescribed format during Document Verification. Further, in addition to the Category Certificate (OBC-NCL), a declaration if required has to be furnished by the candidate during Document Verification, that he/she does not belong to the creamy layer, otherwise, their claim for reserved status (OBC-NCL) will not be entertained and the candidature/application of such candidates, if fulfilling all the eligibility conditions prescribed for General (Un- reserved) category, will be considered against General (UR) vacancy only.
- (m) IIT Jammu strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
- (p) Age should not exceed the limit as on the closing date for receipt of application.
- (q) For employees of IITs who are educationally qualified can be considered for direct recruitment upto a maximum of 50 years of age for these posts.

	<p>(r) The Institute reserves the right to select any candidate on contractual basis who has applied for any substantive position, if the selection committee recommends so with such benefits which are similar to regular appointments. The appointments on contract basis shall be made initially for a period of 02 years which are extendable on year-to-year basis, maximum upto period of 05 years. The regularization or otherwise of the concerned incumbent will be considered based on their performance or institute's requirement by a Committee.</p> <p>(s) The relaxations and concessions for PwDs will be as per current Central Govt. Orders. The persons with disability (PwD) shall be required to submit the Disability/Medical certificate in the proforma prescribed and issued by the competent medical authorities for the purpose of employment as per Government of India norms with duly completed application form. Persons not suffering from less than 40% of the disability shall only be eligible for the benefit of reservation under this category. The certificate will be rejected if the disability is less than 40%.</p> <p>(t) Fulfillment of qualifications and experience is an essential requirement. The candidate will be called for Written Test/ Proficiency Test/Computer Test/Interview, as stated above while progressing ahead in the stage(s) of recruitment/ selection, following the standards in general. As stated, the Institute is free to set the benchmark and call only the eligible candidates above set benchmark for the Written Test/ Proficiency Test/Computer Test/Interview. Further, IIT Jammu also reserves the right NOT to fill any of the post advertised, in the event or exigency so decided without assigning any reason thereof.</p> <p>(u) IIT Jammu is an aspirational emerging institute from 3G IITs. IIT Jammu is looking for energetic, enthusiastic candidates and having highest work ethics candidates who are passionate about their work. Candidates having requisite work experience in IIT system shall have added advantage. The relaxation, if any, for suitable/deserving candidate for relevant posts may be decided by the Director, IIT Jammu. Also, in case of any dispute/ambiguity/confusion that may occur in the process of selection, the decision of the Director, IIT Jammu shall be final.</p> <p>(v) The Institute will conduct a multistage assessment process for advertised positions. This may include screening, written test/proficiency test/computer test/presentation/ interviews as per requirement of advertised post. The final merit calculation may involve one of the following: -  <b>I:</b> Each Stage will be an elimination round, so the candidate has to qualify for each test to appear for next stage  <b>II:</b> Cumulative marks/performances from multiple stages  <b>III:</b> A combination of involved processes in points I &amp; II above Final selection.  The Institute reserves the right to reduce/ increase the stages of recruitment. All stages may be conducted on the same day without any prior notice. However, actual selection shall depend on the merit over and above this minimum level as determined by the respective Selection Committee(s).</p> <p>(w) Outstation candidates called for Written Test/Proficiency Test/Computer Test/Interview for Group 'A' posts will be paid 2<sup>nd</sup> AC Railway Fare and Group 'B' and 'C' posts will be paid 2<sup>nd</sup> sleeper Railway Fare from the place of duty/residence to the IIT Jammu for <b>final selection process</b> and back by the shortest route. The reimbursement will be made through RTGS to candidate's Bank Account, and no cash will be paid on the spot.</p> <p>(x) Age of superannuation for the post of Registrar is 62 years and for all other posts is 60 years. Relaxation may be provided to the employees working in IITs (with Minimum Three-year Service) by the Competent Authority, if any candidate found suitable/deserving for the relevant advertised posts through Direct recruitment.</p> <p>(y) The Terms and Conditions of the advertisement such as Pay Level/Grade Pay/Mode of Recruitment etc. are subject to amendments from time to time as per Recruitment &amp; Promotion norms of IIT Jammu.</p>
<b>2</b>	<b>Application Submission</b>
	<p>(a) The candidates are required to apply <b>ONLINE</b> only from <b>10:00 a.m. from 05 Nov 2023 to 16 Dec 2023 upto 05:00 p.m.</b></p> <p>(b) For submission of application through ONLINE MODE, please visit: <a href="https://apply.iitjammu.ac.in">https://apply.iitjammu.ac.in</a></p> <p>(c) <b>No hardcopy submission of the online submitted application is required for the non-teaching positions at the initial stage.</b> However, candidates shortlisted for Written Test/Proficiency Test/Computer Test/Interview shall be required to produce the print out of the ONLINE completed and duly signed application along with all supporting educational and experience certificates <b>duly self-attested</b> at the time of Written test/Proficiency test/Computer test/Interview failing which such candidates shall not be allowed to participate in the process.</p> <p>(d) Persons serving in Govt./Semi-Govt./PSUs, should submit <b>NOC at the time of Written test/Proficiency test/Computer test/Interview</b> failing which such candidate shall not be allowed to participate in the process. However, candidates whose application is received through PROPER CHANNEL (within 40 days of submitting Online application) are exempted from producing NOC at the time of Written test/Proficiency test/Computer test/Interview. <b>No advance copy is required to be submitted by post at the initial screening stage.</b></p> <p>(e) Candidates who have successfully submitted their applications online have to ensure that their application number appear in the list which would be available after the last date of the advertisement on the website. Only those candidates who have successfully completed and submitted the application and paid the requisite fees shall find their application number listed on IIT Jammu website. If there is any discrepancy/query, please contact <a href="mailto:staff.recruitment@iitjammu.ac.in">staff.recruitment@iitjammu.ac.in</a> within one week from the date of display of the list.</p> <p>(f) Incomplete application will be summarily rejected, and application received after last date shall not be entertained and the Institute will not be responsible for any delay.</p> <p>(g) Keep a printout of online application form for future reference.</p> <p>(h) Number of vacancies including those under reserved categories are provisional and may change, depending on the actual requirement and appointments will be made strictly on need basis.</p> <p>(i) Decision of the Institute in all matter relating to the eligibility of the candidate, Written Test/Proficiency Test/Computer Test/Interview would be final and binding on all the candidates.</p>

	<p>(j) The appointment of the selected candidates will be subject to their being found medically fit as per the requirements of the Institute.</p> <p>(k) The Institute shall verify the antecedents or documents submitted by a candidate at any time, at the time of appointment or during the tenure of the services. In case, it is detected that the documents submitted by the candidates are fake or the candidate has doubtful / unacceptable antecedents / background and has suppressed the said information, then his / her services shall be terminated forthwith and in addition, legal action may be initiated against such candidates / employees as per law.</p> <p>(l) Candidates who desire to apply for more than one post should apply online separately for each post.</p> <p>(m) In case of any corrigendum / addendum pertaining to this advertisement, the same shall be published in the Institute's website only.</p> <p>(n) Canvassing in any form and / or bringing any influence, political, or otherwise, will definitely be treated as a disqualification for the post applied for.</p>
<b>3</b>	<b>Fee Payable</b>
	<p>(a) Candidates are required to pay a non-refundable Fee of <b>Rs.1000/- [Rs 800/- towards application fee plus Rs 200/- towards processing fee]</b> for Group 'A' and <b>Rs.500/- /- [Rs 300/- towards application fee plus Rs 200/- towards processing fee]</b> for Group 'B' &amp; 'C' has to be paid through the link provided inside the portal. This fee is inclusive of GST.</p> <p>(b) <b>Candidate belonging to SC/ST, PwD category and women candidates</b> are exempted from paying application fee. However, they have to pay a non-refundable amount of <b>Rs 200/-</b> towards processing fee.</p> <p>(c) <b>The fee once paid will not be refunded or re-adjusted under any circumstances.</b></p>
<b>4</b>	<b>Follow up after applying</b>
	<p>(a) Candidates once applied should visit Institute website and portal regularly for status updates in recruitment. Screened list of eligible candidates with application number will be displayed on the Institute website, after screening is done. Information regarding selection test, Interview schedule etc. will be communicated through the Institute website and email. The Institute will not be responsible in any manner, if, candidate fails to visit/access the website in time. Candidates are requested to visit Institute website regularly.</p> <p>(b) Institute will upload the information on its website / homepage, for convenience of the candidates regarding conduct and result of tests/interview. The candidate may submit their applications at Online portal <a href="https://apply.iitjammu.ac.in">https://apply.iitjammu.ac.in</a> in their own interest and refer to any updates, posted their time-to-time.</p> <p>(c) No correspondence whatsoever will be entertained from candidates regarding conduct and result of interview and reasons for not being called for interview or selection.</p> <p>(d) List of Shortlisted candidates will be displayed on the Institute's Website. Applicants are instructed to visit the website regularly. Shortlisted candidates will be informed through email only and no separate communication will be sent.</p>

**Sd/xx**  
**Registrar**

**Dated: 03 November 2023**

**Enclosed:** Proforma I to V

**Note:** The advertisement is published in bilingual. In case of any confusion/clarity in the language, the English version will be considered as final.

**Proforma-I**

**The form of certificate to be produced by Scheduled Castes candidates applying for appointment to posts under the Government of India**

This is to certify that Shri/Shrimati/Kumari\*.....  
son/daughter\* of.....of village/town\*/ ..... in District/Division\*  
..... of the State/Union Territory\* ..... belongs to the..... Caste/Tribe\* which is  
recognised as a Scheduled Caste/Scheduled Tribe\* under: —

@ The Constitution (Scheduled Castes) Order, 1950

@ The Constitution (Scheduled Castes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956

@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976

@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962 @ The Constitution (Pondicherry) Scheduled Castes Order, 1964

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

@ The Constitution (Sikkim) Scheduled Castes Order, 1978

@ The Constitution (SC) Order (Amendment) Act, 1990

@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002 @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes certificate issued to Shri/Shrimati\*..... Father/Mother of Shri/Shrimati/Kumari .....ofvillage/town\* ..... in District/Division\*..... of the State/Union Territory\*..... who belongs to the Caste/Tribe\* which is recognised as a Scheduled Caste in the State/Union Territory\* of ..... issued by the ..... dated .....

%3. Shri/Shrimati/Kumari\*.....and/or \*his/her\*family ordinarily resides in village/town\*..... of..... District/Division\* of the State/Union Territory\* of.....

Signature.....

\*\*Designation.....

(With Seal of Office) State/Union Territory\*

Place: .....

Date: .....

\*Please delete the words which are not applicable. @Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.  
†(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ village/town In \_\_\_\_\_ District/Division \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ category which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_ dated \_\_\_\_\_\*.

Shri/Smt./Kumari \_\_\_\_\_ and /or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993, OM No. 36033/3/2004-Estt. (Res) dated 9<sup>th</sup> March, 2004, O.M. No. 36033/3/2004-Estt. (Res) dated 14<sup>th</sup> October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27<sup>th</sup> May, 2013\*\*.

Dated:

Signature \_\_\_\_\_

Designation \_\_\_\_\_

Seal

\*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* - As amended from time to time.

§ - List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**Proforma-III**

**Form of declaration to be submitted by the OBC candidate (in addition to the category certificate)**

I.....Son/daughter of Shri.....Resident of village/town/city.....  
district.....state.....hereby declare that I belong to the... category which is recognized as a backward class by  
the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and  
Training Office Memorandum No 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that as on closing date, I do not  
belong to persons/sections/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office  
Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt.  
(Res.) dated 14th October, 2008.

Signature.....

Full Name.....

Address.....

**Proforma-IV**

**Form-V Certificate of Disability**

(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)

[See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport size Attested Photograph (Showing face only) of the person with disability
--------------------------------------------------------------------------------------------

Certificate No. ....

Date: .....

This is to certify that I have carefully examined Shri/Smt./Kum..... son/wife/daughter of Shri.....  
Date of Birth (DD/MM/YY) .....Age..... years, male/female .....Registration  
No.....permanent resident of House No. .... Ward/Village/Street..... Post Office.....  
District..... State..... whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of :

- locomotor disability
- dwarfism
- blindness

(Please tick as applicable)

(B) the diagnosis in his/her case is .....

(C) He/ She has .....% (in figure)..... percent (in words) permanent Locomotor Disability/dwarfism/blindness in relation to his/her .....(part of body) as per guidelines (.....number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence: -

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature/ Thumb impression of the person

(Signature and Seal of Authorized Signatory of notified Medical Authority)

**Form-VI Certificate of Disability**

(In case of multiple disabilities) [See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport size Attested  
Photograph (Showing face  
only) of the person with  
disability

Certificate No. ....

Date: .....

This is to certify that we have carefully examined Shri/Smt/Kum .....

/son/wife/daughter of Shri ..... Date of Birth (DD)/(MM)/(YY)..... Age..... years,  
male/female..... Registration No..... permanent resident of House  
No.....Ward/Village/Street..... Post Office ..... District..... State.....whose  
photograph is affixed above, and are satisfied that:

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (.....number and date of issue of the guidelines to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

Sl. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Disability Learning			

14.	Autism Disorder Spectrum			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his /her over all permanent physical impairment as per guidelines (number and date of issue of the guidelines to be specified), is as follows: -

In figures:..... percent

In words:..... percent

This condition is progressive/ non-progressive/ likely to improve/ not likely to improve.

Reassessment of disability is :

not necessary,

or

is recommended/ after ..... years.....months, and therefore

this certificate shall be valid till.....(DD)/(MM)/(YY)

@ e.g. Left/right/both arms/legs

# e.g. Single eye

£ e.g. Left/Right/both ears

(C) The applicant has submitted the following document as proof of residence

Nature of Document	Date of Issue	Details of authority issuing certificate

(D) Signature and seal of the Medical Authority

Name and seal of Member	Name and seal of Member	Name and seal of the Chairperson

**Form-VII Certificate of Disability**

(In cases other than those mentioned in Forms V and VI)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

[See rule 18(1)]

Recent Passport size Attested  
photograph (Showing face only)  
of the person with disability

Certificate No. ....

Date: .....

This is to certify that we have carefully examined Shri/Smt/Kum .....

/son/wife/daughter of Shri ..... Date of Birth (DD)/(MM)/(YY)..... Age..... years,

male/female..... Registration No..... permanent resident of House

No.....Ward/Village/Street..... Post Office ..... District.....

State.....whose photograph is affixed above, and am satisfied that he/she is a case of ..... disability.

His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown

against the relevant disability in the table below:-

Sl. No	Disability	Affected part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable.)

(A) The above condition is progressive/ non-progressive/ likely to improve/not likely to improve.

(B) Reassessment of disability is :

not necessary

or

is recommended/ after ..... years ..... months, and therefore this certificate shall be valid till  
.....(DD)/(MM)/(YY)

@ - eg. Left/Right/both arms/legs # - eg. Single eye/both eyes

€ - eg. Left/Right/both ears

(C) The applicant has submitted the following document as proof of residence

Nature of Document	Date of Issue	Details of authority issuing certificate

(E) Signature and seal of the Medical Authority

Name and seal of Member	Name and seal of Member	Name and seal of the Chairperson

(Authorised Signatory of notified Medical Authority)  
(Name and Seal)

Countersigned

(Countersignature and seal of the Chief Medical Officer/Medical Superintendent/ Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal))

Signature/Thumb impression of the person in whose favour certificate of disability is issued.

**Note:** In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

**Note:** The principal rules were published in the Gazette of India by Ministry of Social Justice and Empowerment vide notification number 489, dated 15.06.2017.

**Proforma-V**

**Government of.....**

(Name & Address of the authority issuing the certificate)

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No.....

Date:.....

VALID FOR THE YEAR .....

This is to certify that we have carefully examined Shri/Smt/Kum .....

/son/wife/daughter of Shri .....Date of Birth (DD)/(MM)/(YY)..... Age.....

years, male/female..... Registration No..... permanent resident of House

No.....Ward/Village/Street..... Post Office ..... District.....

State.....Pin Code.....whose photograph is attested below belongs to

Economically Weaker Sections, since the gross annual income\* of his/her family\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year .....

His/her family does not own or possess any of the following assets\*\*\* :

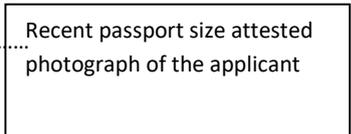
- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari ..... belongs to the ..... caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office.....

Name.....

Designation.....



**\*Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

**\*\*Note 2:** The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

**\*\*\*Note 3:** The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

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